

# ADA and Student Responsibility

Yes, students do have responsibilities in regards to the ADA and their academic journey.

- **Self-identify to Disability Services at the college they plan to attend and request reasonable accommodations for their disability.** If the student chooses not to self-identify to the designated office, the college is not obligated to provide accommodations. In fact, we ask faculty to provide only those accommodations requested by Disability Services.
- **Provide documentation of a qualifying disability in order to access support services.** In order to verify eligibility for disability accommodation, the Otis College of Art and Design requires a documentation from your provider that is not more than three years old. Please refer to the Accommodations Verification document for more information.
- **Request accommodations early.** Early requests allow time for students to obtain appropriate documentation and time for Disability Services to prepare the Notice of Reasonable Accommodations for instructors. Requesting services early is critical for students who may need interpreters or specialized assistive technology for their classes.
- **Inform** the Assistant Dean of Student Affairs if the accommodations are not adequate, need to be adjusted, or are not being provided in accordance with the letter for reasonable accommodations