

Appealing EPA Evaluations

If you feel that your writing on the timed EPA sample is not really representative of how well you can write under, you may submit a portfolio of work you have done in other classes.

To appeal your placement, you need to:

1. Write a one page letter of appeal stating why you believe the timed exam was not representative of your writing abilities, what English classes you have taken, and/or what constitutes good writing.
2. Collect 3-6 papers whose length is a minimum of 3 pages. If you have drafts of the papers, bring them along as they will demonstrate your process of writing.
3. The papers ideally should reflect a variety of writing tasks and assignments, i.e. narrative, academic, argument, etc. One should preferably be a documented research paper.
4. Make an appointment with the chair of Liberal Studies. The Liberal Studies phone number is (310) 665-6920. You may mail or fax the papers in.

If your appeal is approved after you have registered you may need to come in to drop the class assigned based on the EPA, and perhaps add one in its place if you so choose.