

Course Syllabi Statement

All faculty members are encouraged to include the following statement on all course syllabi:

If you are a student with a documented disability (physical, learning, or psychological) you should contact Students with Disabilities Services (located in the Student Resources Center, ext. 2554) *before* you need any accommodations. Retroactive accommodations are not provided, so please be sure to make your request early in the semester. All discussions will remain confidential. For additional information, please visit <http://my.otis.edu/StudentAffairs/SRC/disabilities.shtml>.