

GRADUATE APPLICATION PROCESS

1. Application for Admission – online or paper application
2. \$50 (U.S.) application fee: A check or money order payable to Otis College of Art and Design
3. Autobiographical statement describing your current work and how it relates to your personal and aesthetic philosophy
4. Resume or CV
5. Official transcripts from the college or university where you earned your Bachelor's degree and official transcripts from any school or college where you studied after earning the Bachelor's degree. This includes community colleges, language institutes, study abroad, etc. International students must submit original foreign language documents as well as certified translations.
6. Portfolio or writing sample:
Fine Arts, Public Practice, Graphic Design applicants: CDs and DVDs are preferred. Please include an index with the name of each piece, approximate dimensions, medium, date, and file type (e.g., jpeg, tiff, gif, mov, mpg). Slides (labeled with name, another i.d. such as date of birth, and index number) are accepted in a plastic slide sheet. Writing applicants should submit a 15-20 page sample of poetry, non-fiction or fiction.
7. TOEFL results: International students must submit TOEFL scores of at least 69 (iBT internet-based), 600 (paper based) or 250 (computer based). Writing applicants are not required to submit a TOEFL.
8. Letters of recommendation are optional.

Application file is complete when all materials are received. Deadline for Spring Fine Arts and Writing is December 1. Deadline for Fall Fine Arts, Writing, and Public Practice is February 15. Deadline for Summer Graphic Design is February 15.

