OTIS Otis College of Art and Design
Financial Aid Office
9045 Lincoln Boulevard, Los Angeles, CA 90045
Tel 310 665 6880 Fax 310 665 6884
Email otisaid@otis.edu
Website www.otis.edu/finaid

2015-2016 CAL GRANT B SUBSISTENCE AUTHORIZATION FORM

According to state regulations, Otis College of Art and Design must have a student's written authorization to credit Cal Grant B Subsistence to the student's account, and the written consent must be retained by the school in the recipient's records.

Without this authorization, the school must release these funds directly to the student. A student has the ability to reverse his/her authorization prior to the disbursement of funds and receive the subsistence funds directly.

Students are responsible for any outstanding balance charges on their account.

Please check one of the following options:

☐ **I authorize** the Business Office at Otis College of Art and Design to apply my Cal Grant B Subsistence funds to my student account. I understand that this authorization is valid until/if/when I rescind it in writing. I understand that I am responsible for any outstanding balance accrued on my account.

☐ **I do not authorize** the Business Office at Otis College of Art and Design to apply my Cal Grant B Subsistence funds directly to my student account.
I understand that I will be responsible for any outstanding balance on my account.

Student Name: _____ Student ID #: _____

Student Signature: _____ Date: _____

* Students: Please return this form to the Financial Aid Office for your funds to be released on time.

FOR FINANCIAL AID OFFICE USE ONLY

Instructions to the Student Accounts Office

The above-named student has *not* authorized Otis College to apply his/her Cal Grant B Subsistence Funds to his/her tuition (see box checked above). Please issue a refund in the amount of $ _____, per state regulations.

Please contact the Financial Aid Office if you have any questions.

Financial Aid Officer: _____ Date: _____