Annual Program Assessment Plan

An assessment plan should be “meaningful, manageable, and sustainable” because our time is valuable, committed, and limited.

Essentially the plan is who is going to do what, when will they do it, and how will they use the information. An important key to a useful culture of assessment is valuing and respecting assessment efforts, being flexible, valuing innovative and risk-taking behaviors, seeing it as a way to showcase effective teaching and as a form of scholarship.

- Set your priorities as you begin. Start small, focus on the things that are important to you, and focus on the things that will yield the greatest benefit for the time and resources used.
- Begin with PLO/ILO’s that are important to your program.
- Decide on some baseline that is acceptable to you (80% of all students achieve this outcome at a beginning level).
- How many courses will be included and how many students will be assessed (you don’t have to do all but the selection should be large enough and representative enough to be meaningful).
- Pull syllabi of those courses.
- What assessment tools do you use?
- If using a rubric, how did they do for that LO?
- How are the results shared and used to improve student learning?