

2019

AGES 15 & UP

OTIS  
COLLEGE  
OF  
ART  
AND  
DESIGN

Est. 1918

# SUMMER OF ART

[OTIS.EDU/SOA](http://OTIS.EDU/SOA)

JULY 1 – 26 | LOS ANGELES

REGISTER BY  
APRIL 26 TO RECEIVE  
THE EXCLUSIVE

**\$100**  
DISCOUNT

SUMMER OF ART  
COLLEGE PREPARATION PROGRAM



About Otis College, Admissions	2
Curriculum	4
Drawing Studio Courses	5
Campus Facilities	3
Financial Information	12
Housing Program	16
Important Dates	21
International Students	18
Program Policies	20
Registration	8
Scholarships	14
Specialization Courses	6
Summer of Art Overview	1
Supplies	13



# ABOUT SUMMER OF ART

Summer of Art is an intensive, four-week, pre-college program for students ages 15 and older who wish to study at one of the top art and design colleges in the country. Serious young artists seeking to strengthen and enhance their art and design skills, as well as students with limited art training, are invited to participate.

Immerse yourself in a dynamic, creative environment with other students who are passionate about art and design. This summer, build and develop your creative and artistic skills while exploring a specific medium or aspect of art and design.

## COURSES

Small classes ensure personalized, in-depth learning. Rigorous course work includes hands-on studio courses and labs in your chosen Specialization Course (three days per week) and/or Foundation Studio Course (two days per week). Classes meet 9:00am - 4:20pm, Monday through Friday. (Some outside work is required.) Two units of college credit for Specialization Courses and one unit of college credit for Drawing Studio Courses are awarded to eligible students upon successful completion of the program.

## FACULTY

Summer of Art courses are taught by award-winning instructors who are practicing professionals, many of whom teach in Otis College's undergraduate and graduate programs. Contact with these instructors provides a glimpse into the working lives of professional artists and designers and introduces you to many career choices in art, design, and related fields. Check out our faculty bios at [OTIS.EDU/SOA](http://OTIS.EDU/SOA).

## FINAL EXHIBITION

On the last day of the program there is a final exhibition of student work. You and your instructors will select your best work for the exhibition. The work is displayed throughout the campus, giving you the experience of being part of a gallery show with your peers, while sharing your artwork with family and friends.

## HOUSING

Optional on-campus student housing is available for an additional fee for students between 15 -18 years who are enrolled in the full 5-day per week program. Otis College is located on the west side of Los Angeles, in one of Southern California's most desirable communities. Students share furnished two-bedroom suite-style rooms with a common space and split bathroom. In addition to the dining hall on campus, there are many restaurants and shops within walking distance, plus the beach is very close by. Trained Resident Assistants (RAs) reside on each residence hall floor providing supervision for Summer of Art residents. All resident students participate in organized evening and weekend activities such as such as trips to iconic LA attractions, museums visits, and on-campus programming. See the Housing Program section for complete housing information.

Students 19 and up may have additional housing options. Please contact the Summer of Art Office for availability.

## EVENING EXCURSIONS

Visit popular Los Angeles destinations, while getting to know classmates. Open to all Summer of Art students, these trips are designed to immerse students in the vibrant LA culture.

# ABOUT OTIS COLLEGE

Otis College of Art and Design prepares diverse students of art and design to enrich our world through their creativity, their skill, and their vision.

At Otis College we promote excellence, innovation, and rigor in education within a caring, collaborative environment. Students are encouraged to be passionate in their approach to art and design.

As Los Angeles' first independent professional school of art and design, Otis College is located on the west side of Los Angeles in the heart of Southern California's creative community. The nearby coastal communities of Venice, Marina del Rey, and Santa Monica are home to many of LA's most important art and design studios, as well as headquarters for many leading film, digital imaging, video game, and toy companies.



**ADMISSIONS  
WELCOMES YOU...**

All Summer of Art students are invited to drop in to the Admissions office any weekday at 4:20pm to speak with an Admissions Counselor and receive an informal portfolio review. In addition to one-on-one advising appointments, Admissions holds a Portfolio Review Night and Art School Prep Information Session. All Summer of Art alumni who apply to Otis College will have their application fee waived. Contact [admissions@otis.edu](mailto:admissions@otis.edu) for details.

## BFA SCHOLARSHIP FOR SUMMER OF ART ALUMNI!

Each year, Otis College selects one student who has completed the Summer of Art program for a scholarship to attend the BFA program at Otis College. The recipient is selected based on their academic and artistic achievement and will receive an annual scholarship of \$23,000.



**Keitana Richmond**  
Recipient of the  
*Otis College Summer  
of Art Alumni BFA  
Scholarship Award*

"I found a new confidence in myself after I received the scholarship. It's a rare opportunity and I'm very thankful."

# CAMPUS FACILITIES



## ART STORE

The college's art supply store, Graphaids, provides a selection of supplies for art and design classes.

## ELAINE'S DINING COMMONS

Elaine's Dining Commons provides a diverse menu that includes hot entrées, salads, and snacks. The campus is within easy walking distance of a variety of restaurants, cafes, and grocery stores.

## LIBRARY

Millard Sheets Library has a relaxed atmosphere where students meet, study, browse, and find inspiration. Summer of Art students are welcome to use the resources inside the library during regular hours.

## LABS AND SHOPS

Summer of Art students have access to the labs and shops based on their selected Specialization Courses.

## MONHOFF PRINTMAKING LAB

LABORATORY PRESS/  
LETTERPRESS

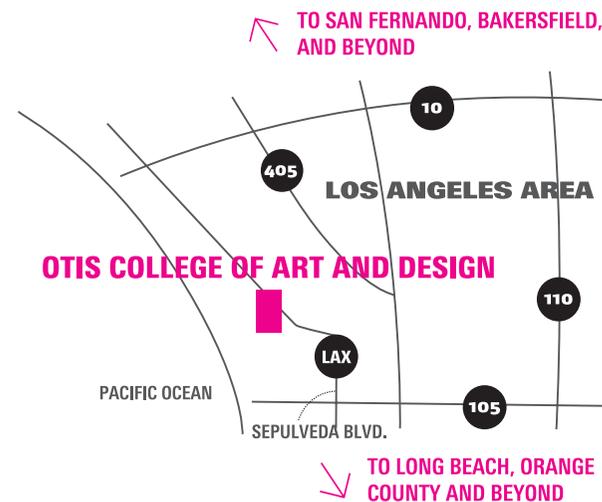
PHOTOGRAPHY LAB AND  
LIGHTING STUDIO

VIDEO LAB

WOOD, MODEL, AND METAL SHOPS

## COMPUTER CENTER

Offers the latest Mac OS and Windows workstations including large format scanners, digital projectors, and wide-format color printers.



# THE CURRICULUM

Summer of Art is designed to provide you with a comprehensive art immersion experience. Drawing Studio Courses help develop and strengthen eye hand coordination and drawing skills. Specialization Courses deepen skills and confidence in a specific area of artistic study. While it is optimum to take both courses for the full experience, we also offer 2- and 3-day options for students who cannot attend both.

## IMPORTANT PROGRAM INFO

Check-In and Orientation: July 1 from 8:00am – 1:00pm  
All 5-Day, 3-day, and 2-day students are required to attend.

Courses Meet: July 1 – July 26 (no classes July 4th), Monday to Friday, from 9:00am – 4:20pm.  
Outside assignments supplement all in-class coursework.

## DRAWING STUDIO COURSES

The fundamental skills of all art and design disciplines, whether in fashion, painting, photography, digital media, or other fields, are rooted in observational drawing. Drawing Studio Courses mirror learning experiences within the Otis College undergraduate first year. Get a head start in furthering your art and design education at the college level by spending two days per week in an observational drawing studio.

- 2 WEEKLY MEETINGS
- 6.3 HOURS PER MEETING
- 47 CONTACT HOURS TOTAL
- 1 COLLEGE CREDIT

## SPECIALIZATION COURSES

Choose one Specialization Course for in-depth exploration in a specific field of art or design. Specialization Courses meet three days per week and are designed to give you a robust, comprehensive experience of your chosen focus.

- 3 WEEKLY MEETINGS
- 6.3 HOURS PER MEETING
- 73 CONTACT HOURS TOTAL
- 2 COLLEGE CREDITS

# DRAWING STUDIO COURSES (2 DAYS/WEEK)

## SELECT ONE OF THE FOLLOWING OFFERINGS

### BEGINNING DRAWING

Draw from observation and develop your perceptual and pictorial skills. Learn about composition, perspective, and representational analysis using line, plane, and the dynamics of light. You'll work with a range of materials including graphite (pencils), charcoal, and color pastel. *Recommended for students with little or no previous drawing experience.*

### LIFE DRAWING

Render the human figure while exploring a variety of drawing media and techniques. The unclothed model provides for the study of gesture as well as skeletal and anatomical structure. **Prerequisite:** *Beginning Drawing or similar at the high school level or above.*

### DRAWING FROM THE COSTUME MODEL

Develop your abilities in figure drawing and fabric draping by studying the costumed model. Students learn to draw clothing on the human figure while exploring simplified anatomy, movement, proportions, and how various fabrics interact with the human form. Costumes include a variety of period, vintage, and modern cinematic pieces on both Male and Female models. *Required for students in five day program with the Fashion Design specialization course.*

### INTERMEDIATE DRAWING

Further your skills of observation, spatial analysis, and compositional organization through a variety of media and techniques. Develop your critical thinking and drawing skills through traditional and experimental activities that are conceptually challenging. **Prerequisite:** *Beginning Drawing or similar at the high school level or above.*



"I enjoyed the program and the new techniques and experiences it provided. I've improved as an artist and learned more of what my style is."

# SPECIALIZATION COURSES (3 DAYS/WEEK)

## SELECT ONE OF THE FOLLOWING OFFERINGS

### ARCHITECTURE/ LANDSCAPE/INTERIORS

This course introduces the design principles and skills necessary to communicate your own vision of a spatial design. Course covers topics including design methodologies, materials, drafting, and model-making. The final project consists of a proposal and model for your own, personal micro-house with landscape. Course includes a field trip to view examples of built architecture, landscape, and/or interiors projects.

### CHARACTER DEVELOPMENT AND DESIGN

Learn how to develop and create characters for animation, games, concept art, and creature design. Emphasis is on developing characters with personality that express the personal style of the artist. Using conventional and digital tools, students develop drawing skills while learning the elements and principles of design (shape, silhouette, variety, scale, unity, contrast). Course covers professional skills and standards for preparing and submitting work including style guides and character model sheets, presentation, portfolio preparation, interaction and co-operation, and time management. Lectures include the historical impact of major character designers including Charlie Thoreson, Rebecca Sugar, and Naoto Ohshima.

### DIGITAL MEDIA: 2D ANIMATION

Develop both hand and computer animation techniques, by using traditional hand methods and Flash on Wacom technology. In this course, you'll learn full character animation skills including the basics of timing, weight, and anticipation. During this class, students view and analyze a variety of animated films to aid in studying technique and developing animation projects.

### DIGITAL MEDIA: 3D ANIMATION

This course covers the principles of computer graphics and visual effects through the production of three-dimensional, computer generated animation utilizing Maya. Students will learn Maya's suite of tools, as well as building a foundation within 3D media as it pertains to motion graphics.

Through the creation of projects, students gain an understanding of modeling, lighting, animation, and rendering with an emphasis on 3D character animation.

### FASHION DESIGN

Explore the inner workings of the fashion concept and development process – from sketching techniques used by master designers to the technical skills needed to successfully execute your own ideas. Develop a Mood Board to present your ideas and fashion themes. Learn the components that drive the creation and execution of your very own designs. Using professional grade industrial sewing equipment in our state of the art fashion studio, learn how to take your own hand drawn and illustrated concepts into finished garments.

### GRAPHIC DESIGN

Create effective and compelling graphic design projects, as you develop concepts and work with images, typography, composition, and sequence. In this course, students experiment with various media from letterpress to digital. Recommended for students with an interest in graphic communications such as posters, books, identity, advertising, packaging, multimedia, and online communications.

### ILLUSTRATION

This course introduces students to the art of illustration and narrative sequence. You'll develop conceptual ideas and strong drawing skills for specific visual and illustration projects. Recommended for students with interest in illustration and drawing leading to a variety of careers, including advertising, animation, comic book, editorial, and book illustration.

### PAINTING

This hands-on course explores the materials and techniques of painting including application, brushstroke, use of color, and composition. Course also focuses on representational and abstract imagery, as well as the development of a personal style. Includes historical and contemporary issues related to painting.

### PHOTOGRAPHY

Develop your skills in both traditional and digital photography while focusing on traditional themes of still life, portraiture, and documentation. Course begins with the traditional single-lens reflex camera, properties of black-and-white film, shooting techniques, film development, and printing. Through the use of new technology, including the digital camera and Adobe Photoshop, learn how to enhance and manipulate images. Students furnish their own 35mm film and digital cameras, film, and paper.

### PRINTMAKING AND URBAN ART

Develop and design art that carries your own message while exploring urban art throughout history as it relates to populist themes such as peace, justice, freedom, human rights, and equality. You will learn the fundamentals of printmaking by incorporating screen printing and wood block techniques with drawing, painting and collage, to print on tee shirts, tote bags, posters, and more.

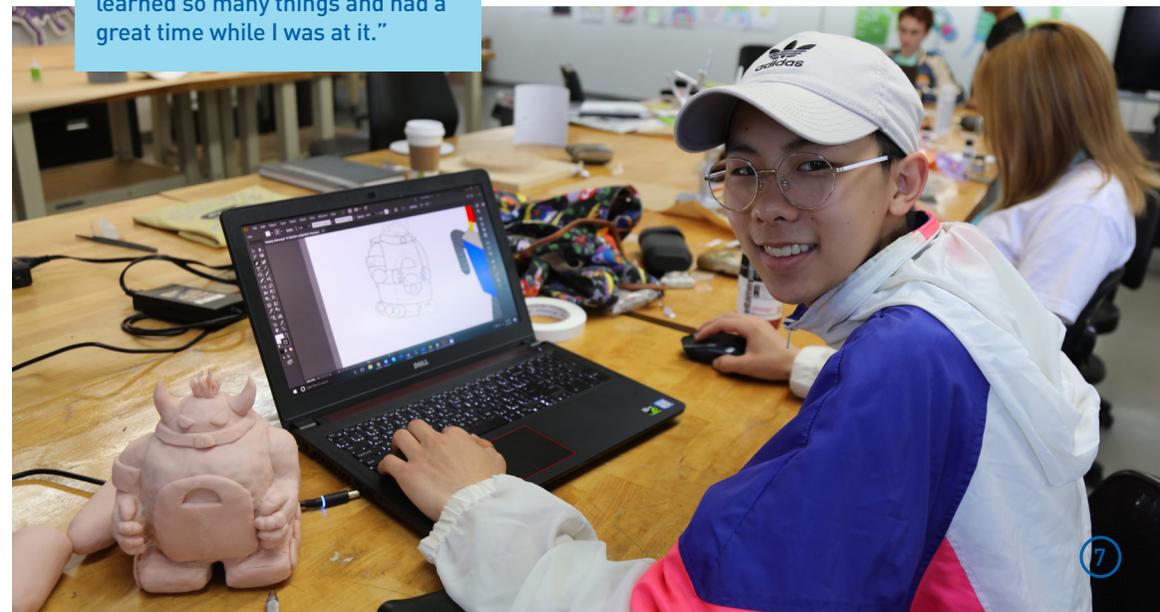
### PRODUCT AND TOY DESIGN

Learn how to develop and design a product or toy concept; create a product line extension, and a successful brand. Explore the design development process in the fields of Product and Toy Design from conceptualizing/problem solving, drawing, creating presentation boards ("B" sheets), breadboard models, prototyping/model making, through making a presentation. Course covers the key importance of functionality, ergonomics, preserved value, play patterns and demographic needs, as well as the history of product design and toy design. Instruction includes lectures, literature, and design critiques. By the final class, students produce a finished model and a presentation with 2-3 B Sheets that support their idea.

### STORYTELLING AND ANIMATICS

Learn to create moving storyboards known as animatics to tell your story. Animatics are a preliminary version on a movie or an animated film. The animatic is a key component in producing a successful production, it is where you set down the story and work out the details and kinks. Creating a strong animatic can make a good animation great. Using traditional or digital images and sound, you will create a short animatic by the end of the course.

"I had an awesome time at the Summer of Art. I feel like I have learned so many things and had a great time while I was at it."



# REGISTRATION SUMMER 2019

Register online at [otis.edu/soa](http://otis.edu/soa).

REGISTER BY  
**FRIDAY,  
APRIL 26**  
TO RECEIVE A  
\$100 DISCOUNT

## Questions?

A Summer of Art program representative is available at 310-665-6864, Monday – Friday from 8:30am to 5:00pm PST.

## REGISTRATION PROCEDURES

A completed registration form with **student and parent/guardian signature** and a \$200 deposit (before April 27) or full tuition is required to reserve a space.

Incomplete registrations cannot be processed. Space is only reserved upon receipt of all completed registration forms and payment.

**Register early to secure your space.** Space in each Specialization Course is limited and Otis College cannot guarantee first-choice selection.

### What if my Specialization Course is full?

If a Specialization Course is full, you may request to be placed on a waiting list and choose another option. If a space becomes available you will be notified. For questions regarding enrollment in a particular Specialization, please call (310) 665-6864.

## WHO CAN REGISTER?

**Students must be 15 years old by July 1, 2019, no exceptions are made.**

**Students from anywhere within the U.S.** (Permanent Residents must provide a copy of green card and passport.)

**International students** who have college-ready English language skills in listening to, speaking, reading, and writing. (See the International Students section for details.)

All registrants who meet the above requirements will be accepted on a first-come, first-served basis. There are no admissions tests or portfolio requirements, unless applying for a scholarship (See the Scholarships section for details.)

## HOW TO REGISTER

**REGISTER ONLINE**  
[otis.edu/soa/register](http://otis.edu/soa/register)

Otis College accepts credit cards (Visa, MasterCard, American Express, Discover, and Master Pass), electronic ACH payments (electronic checks or direct payment from a bank account), or cash.

If paying by cash, payment must be paid in person at the Business Office Cashier window. Ask the Summer of Art Office at (310) 665-6864 for details.

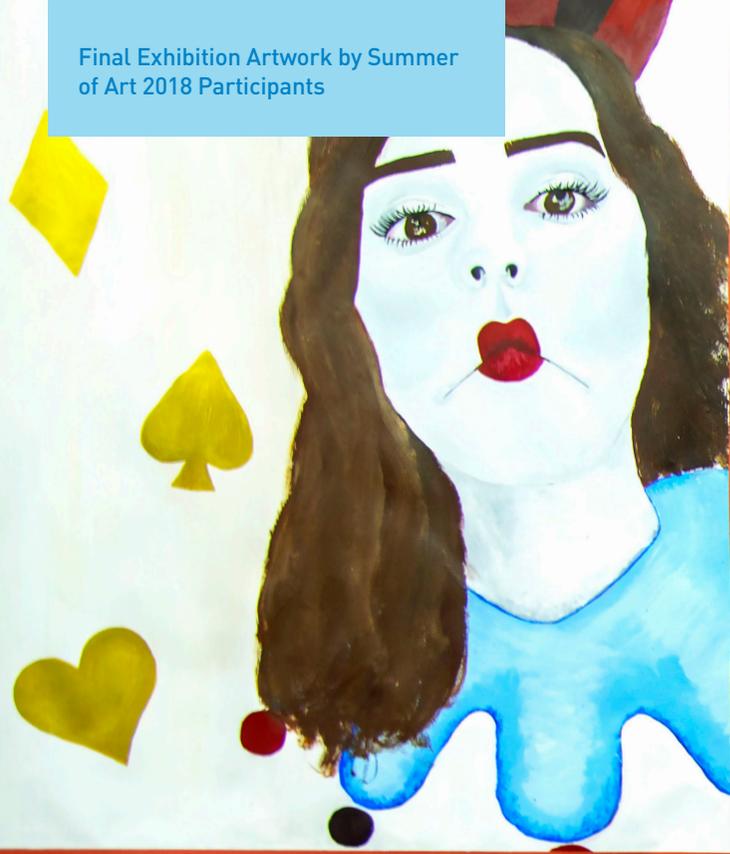
## REGISTERED STUDENTS

Registered students will receive a Student Handbook and link to the Mandatory Forms packet via email in their welcome letter. Please read, complete, and return all original forms immediately upon receipt.



“It has been a great experience here. I loved it because the teachers are really nice, they explain thoroughly and support your ideas.”





# FINANCIAL INFORMATION

The full 5-day per week program is designed to provide a comprehensive art immersion experience. While it is optimum to take both courses for the full experience, we also offer 2- and 3-day options for students who cannot attend both.



## RECOMMENDED, BEST VALUE

### FULL 5-DAY, WEEKLY ~~\$4374~~ \$3500\*

Includes Specialization Course (3 days per week)  
Drawing Studio Course (2 days per week)

**TUITION** ~~\$4236~~ \$3365

Includes a non-refundable \$200 deposit and 2.75% processing fee

**ACTIVITY FEE** \$121  
(non-refundable)

**STUDENT ACCIDENT INSURANCE** \$14  
(non-refundable)

\*Special Rate for 5-Day Program

## ON-CAMPUS DINING

Students can use their Otis College student ID, called the "OneCard," to purchase food at the campus eateries, Elaine's Dining Commons and the Otis Café. Through a simple online system, students, parents, or guardians can deposit money onto the card with ease. Students can also purchase individual meals using credit cards, debit cards, or cash during operating hours. (Please note: Housing Program includes meal plan.)

Run by Bon Appetit, meals are cooked from scratch using fresh, authentic ingredients to provide healthy, nutritious, and delicious meals.

### 3-DAY, WEEKLY \$2959

Includes Specialization Course only  
(Credit only)

**TUITION** \$2824

Includes a non-refundable \$200 deposit and 2.75% processing fee

**ACTIVITY FEE** \$121  
(non-refundable)

**STUDENT ACCIDENT INSURANCE** \$14  
(non-refundable)

### 2-DAY, WEEKLY \$1547

Includes Drawing Studio only  
(Credit only)

**TUITION** \$1412

Includes a non-refundable \$200 deposit and 2.75% processing fee

**ACTIVITY FEE** \$121  
(non-refundable)

**STUDENT ACCIDENT INSURANCE** \$14  
(non-refundable)



## DISCOUNTS

Otis College is pleased to offer the following discounts to Summer of Art students. Each discount is worth \$100 and there is a **two discount maximum**.

- Early Enrollment (Must be received by Friday, April 26, 2019)
- Otis Alumni\* (includes graduates and current students of all Extension programs, BFA, and MFA programs, and extends to immediate family members only.)
- Ryman Arts\* (extends to immediate family members only; must present confirmation from Ryman Arts.)
- KCRW Members (Fringe Benefits card required upon enrollment, copy accepted)

\* Must provide name and/or X Number of student or alum

## PAYMENT

Payment and signature of credit card holder is required to reserve a space. Note: Students who send tuition deposits on or BEFORE April 26 will be billed for the balance. After April 26, tuition must be paid in full. Balances must be paid in full by May 25.

Otis College accepts credit cards (Visa, MasterCard, American Express, Discover, and Master Pass), electronic ACH payments (electronic checks or direct payment from a bank account), or cash. If paying by cash, payment must be paid in person at the Business Office Cashier window. Ask the Summer of Art Office at (310) 665-6864 for details.

## SUPPLIES

### ART SUPPLIES (ESTIMATED) \$200 - \$400

Supplies vary depending on courses taken and are required for the first class meeting. Registered students will receive supply lists for each course via email approximately one month prior to the start of the program. The on-campus art store, Graphaids (located on the 1st floor of the Ahmanson building), has prepared kits for many of the classes at a preferred price. Kits will be available for purchase beginning Monday, June 17th. Graphaids will accept pre-orders until Thursday, June 27th. Students will be able to purchase or pick up their kits on the first day of Summer of Art. For inquiries regarding supply kits, please contact Graphaids directly at (424) 207-3770 or info@graphaids.com.

NOTE: Books are not for sale through Graphaids. Any items not available at Graphaids, including books, will need to be purchased by the student separately. **Be sure to bring your supplies on the first day of class.**

# SCHOLARSHIPS

Scholarship students must attend the full 5-day program with college credit.

Scholarship Awards are based on:

- Family Financial Information
- Portfolio
- GPA

Summer of Art scholarships are available to students who, for financial reasons, would not otherwise be able to attend. Awards are based on family financial information, portfolio, and grade point average. Due to limited funding, scholarships are only available for U.S. citizens. Unless otherwise stated, awards can be used toward tuition only and cannot be applied toward supplies or other expenses.

A limited number of merit-based scholarships may be available. If you are applying for a merit-based scholarship, please follow the Scholarship Required Documents and Materials and Portfolio submission instructions.

A complete scholarship application must include all required items, and be received by Friday, April 19. **Incomplete applications will not be considered.** Applicants will be notified of the results as soon as award decisions have been made.

**Do I need to submit a \$200 deposit if I'm applying for a scholarship?**

If your attendance is contingent upon receiving a scholarship award, you are not required to submit the \$200 deposit.

If you plan to attend the program regardless of whether a scholarship is granted, please submit the \$200 **non-refundable** deposit to ensure your place in the program. Full-tuition scholarship recipients will be refunded the \$200 deposit.

## REQUIRED DOCUMENTS AND MATERIALS

- REGISTRATION FORM
- SCHOLARSHIP APPLICATION
- OFFICIAL TRANSCRIPTS (High School and/or College)
- 2018 1040 TAX FORM
- 10 PIECE PORTFOLIO, MUST INCLUDE:

### 5 Observational Drawings

Still life, landscape, figure drawing, or self-portraits that have been created by looking at the actual objects, not using a photograph as a reference or traced.

### 5 Pieces of Applicant's Choice

Any medium including but not limited to: drawings, illustration, painting, photography, 2D design, sculpture, 3D design, and time-based projects.

## IMPORTANT

- SCHOLARSHIP RECIPIENTS MUST TAKE THEIR COURSES FOR COLLEGE CREDIT.
- INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.
- ALL COMPLETE SUBMISSIONS MUST BE RECEIVED BY FRIDAY, APRIL 19, 2019.



## HOW TO SUBMIT

### STEP ONE REGISTRATION FORM

Prior to applying for a scholarship, you must submit a completed Registration Form with your Social Security Number (for college credit). Go to [otis.edu/soa/register](http://otis.edu/soa/register) and complete the online form

### STEP TWO SCHOLARSHIP APPLICATION AND PORTFOLIO

Scholarship Applications and Portfolios must be submitted online. Visit [otis.edu/soa/scholarships](http://otis.edu/soa/scholarships) for complete instructions and a link to the Scholarship Application. You can upload an unofficial transcript (for reference only) and your tax Information as well.

### STEP THREE OFFICIAL TRANSCRIPTS FROM HIGH SCHOOL AND/OR COLLEGE

Must be sealed by the forwarding school. Emailed transcripts are only accepted if emailed directly from the forwarding school. *Unofficial transcripts can be sent initially for reference only, but official transcripts are required.*

Submission options:

- Mail/deliver
- Email (directly from school)

### TAX INFORMATION

Send 1040 form only. If you haven't filed 2018 taxes, provide 2017 taxes with supplemental documentation that verifies extension filed and current income. Applicants with government assistance must also provide documentation.

Submission options:

- Via the online Scholarship Application
- Mail/deliver

**Email:** [soa@otis.edu](mailto:soa@otis.edu)

**Fax:** (310) 665-6854

### Mailing Address:

Otis College of Art and Design  
Summer of Art – Scholarships  
9045 Lincoln Blvd  
Los Angeles, CA 90045

SCHOLARSHIP  
APPLICATIONS DUE

FRIDAY,  
APRIL 19



"I gained new ways to go about creating art, a heightened sense of creativity, and a large and better body of work."



# HOUSING PROGRAM

**ROOM & BOARD  
TOTAL COST  
\$1800**

Board includes: Dining Hall meal plan with three meals a day Monday – Friday, two meals a day on Saturday and Sunday.

Additional money for snacks, entertainment, personal needs, etc. should be determined by each family.

HOUSING  
REGISTRATION  
DEADLINE  
**FRIDAY,  
MAY 31**  
(CONTINGENT UPON  
AVAILABLE SPACE)

## ARE YOU OVER 18?

If you'd like to be connected with other Summer of Art students who are over 18 and seeking housing, contact the Summer of Art office at soa@otis.edu or (310) 665-6864.

## SUMMER OF ART OFFERS ON-CAMPUS HOUSING

As a Summer of Art student, you can live on campus, just moments away from your classes. All residential students receive a meal plan to be used in Elaine's Dining Commons. There are a limited number of spaces available and rooms are assigned on a first-come, first-served basis.

Students share furnished two-bedroom suite-style rooms that contain a common space and split bathroom with three additional students. Each floor of the Residence Hall has a unique lounge where students can study, socialize, or relax after class, as well as a laundry room with coin-operated washers and dryers.

## HOUSING COMMUNITY

Being a part of the housing community offers you a chance to bond with other artists, socialize with peers outside of the classroom, and experience what living at college is really like! Roommates are determined based on questions within the housing application. Roommate information is not available prior to check-in.

## SUPERVISION

Students are supervised by live-in professional staff and Resident Assistants ready to assist in an emergency situation. Current Otis College students serve as the Resident Assistants (RAs).

The RAs are fully trained and reside on each residence hall floor responding to emergencies, serving as a resource, and assisting students during Summer of Art.

## RESIDENCE HALL PROGRAMMING

Resident Assistants arrange programs and events for housing students in the evenings after class and on the weekends. Activities may include board game nights, variety shows, crafts, dances, and more! These programs are a great way to try something new, meet other people, and have fun outside of class.

## OFF CAMPUS PROGRAMS/FIELD TRIPS

During the weekends students explore different parts of Los Angeles through organized field trips. **The weekend trips are required for every housing student.** Some of the trips in the past have included Disneyland, Los Angeles County Museum of Art (LACMA), and the Aquarium of the Pacific..

## REQUIREMENTS

Students between the ages of 15–18 that are enrolled in the 5–day program are eligible for housing. At this time, we are unable to accommodate students who are over 18 or not attending the 5–day program.

## CURFEW & FREE TIME

All students living in the residence hall have a nightly curfew of 10:00pm. Students are expected to be in the Residence Hall by curfew every night, including weekends.

Residential students have free-time with no direct supervision by the Summer of Art Administrative staff from 4:20pm to 10:00pm, Monday through Friday, and all day on Saturday and Sunday, except while on required weekend trips. If students wish to explore on their own, they are required to check out before leaving and to use the buddy system; students are not allowed to leave campus on their own.

## HOUSING REGISTRATION

### HOW TO APPLY

- 1 Check the appropriate box on the Summer of Art Registration Form.
- 2 The Summer of Art Office will send you information on how to complete the online application.
- 3 Once your application is submitted, you will be prompted to make the housing payment online. **Otis College must receive the completed housing application and full payment, before a space is confirmed in the housing program.**
- 4 Upon space confirmation, you will receive more information regarding the housing program, including what to pack and details regarding move in day.

Please note:

- Applicants who indicate an interest in housing upon registration are not guaranteed a room reservation.
- Housing costs must be paid in full in order to secure a space.



## POLICIES AND BEHAVIORAL STANDARDS

Students residing in on-campus housing must adhere to all policies, rules, regulations, and community standards set forth within the Summer of Art Handbook. The handbook is distributed to each student after receipt of registration. Students who are in violation of any of the policies, rules, regulations, and community standards or otherwise create an unsafe or unproductive climate may be removed from the program and/or receive a failing grade of "F" at the Administrators' sole and exclusive discretion. Participants in the Summer of Art Program are not afforded due process in matters involving behavioral conduct, and outcomes of their violations of policies are decided upon at the discretion of Summer of Art Administrators. Summer of Art students who have been admitted to Otis College may be subject to the student conduct process outlined in Otis College's Code of Student Conduct in addition to the Summer of Art conduct process.

## REFUND POLICY AND TIMELINE

If a housing student leaves the Summer of Art Program or the Housing Program, the student must advise the Program.

### THE TIMELINE FOR HOUSING REFUNDS IS AS FOLLOWS:

Before June 9 (21 days before move in)	100% refund
Between June 9 – June 29 (less than 21 days before move in)	50% refund
Between June 30 - July 5 (first week of class)	25% refund
After 5:00pm on July 5	No refund

Refunds may take up to six to eight weeks to process. If the student is removed from the program for disciplinary reasons, no refund will be given.



# INTERNATIONAL STUDENTS

International students are welcome to attend Summer of Art. The program is conducted in English only, so international students must have college-ready English language skills.

DEADLINE FOR  
INTERNATIONAL  
STUDENTS TO SUBMIT  
ALL DOCUMENTS  
AND FULL PAYMENT

FRIDAY,  
MAY 31

All international students must provide confirmation of English language competency, and copies of their passport and visa.

## ENGLISH LANGUAGE COMPETENCY

If you are applying from a country where English is not the primary language and you wish to participate in Specialization and Drawing Studio courses, your registration form must be accompanied by one of the following:

- A letter on school letterhead from a school official, counselor or English teacher that affirms **college-ready** skills in listening to, speaking, reading, and writing English

-or-

- Proof of one of the following language competency test scores:
  - » TOEFL exam with a score of 79 or above
  - » Pearson Test of English with a score of 58 or above
  - » IELTS with overall band score of 6.5 or above

### Can I attend for College Credit?

In order to attend Summer of Art for College Credit, an I-20 Certificate of Eligibility for an F-1 student visa\* is required.

### International students attending for college credit must:

- 1 Currently reside in the United States
- 2 Be attending another academic institution under a current student visa
- 3 Submit proof of attendance from your school on current letterhead, with dates of attendance, and signed by a Designated School Official
- 4 Submit copies of your passport, visa, and I-20 to the Summer of Art Office.

### If I am not eligible for an F-1 visa, can I attend for Non-Credit?

International students who are not eligible to obtain an international F-1 visa\* can apply for a B-visa\* at a U.S. Embassy or Consulate and participate in the course for non-credit as incidental study.

### Does the Otis College Summer of Art office provide visas for international students?

The Summer of Art office does not provide visas; however, once your registration is processed we will provide international students with a letter of invitation that may be used to obtain a B-visa or other necessary documents.

In order to allow enough time to handle travel arrangements and coordination with your U.S. Embassy or Consulate, the deadline for international students to submit all documents and full payment is Friday, May 31, 2019.

In the event of denial from the U.S. Embassy or Consulate, a full refund will be granted to students who withdraw prior to July 1, 2019. However, the Summer of Art program policies for withdrawal and refunds will be enforced after the program begins. (See the Withdrawal, Drop, and Refund Policy section for details).

Due to Federal guidelines under the United States Homeland Security Act, Summer of Art will not admit students without current U.S. Federal documentation. Applications without proper documentation will not be processed.

Please contact the Summer of Art Office for information on required documents and instructions, at (310) 665-6864 or via e-mail at [soa@otis.edu](mailto:soa@otis.edu).

*\*Other visa types may be eligible, contact the Summer of Art office with questions.*



"I'm so happy I chose this program! It was better than any other classes I have taken at art schools over previous summers. Loved it! Thank you!"

# PROGRAM POLICIES

## GRADES AND CREDIT

Students who successfully complete their courses of study for credit will receive the following units of college-level credit:

**2 units** Specialization Course

**1 unit** Drawing Studio Course

Evaluation of course work is indicated by the letter grades "A" through "F." Dismissal from the program, for any reason, may result in an "F".

## TRANSCRIPTS

Students may request transcripts for transfer of credit to other institutions. To request official or unofficial transcripts, please visit [otis.edu/alumni/request-transcript](http://otis.edu/alumni/request-transcript), email [extreg@otis.edu](mailto:extreg@otis.edu), or call the Extension Assistant Registrar at (310) 665-6952. Transcript requests are not processed through the Summer of Art office. Credit toward the Otis College undergraduate program is awarded at the discretion of the department or Major Chair.

## ACCREDITATION

Otis College is fully accredited by the Western Association of Schools and Colleges (533 Airport Boulevard, Suite 200, Burlingame, CA 94010-2009, (650) 696-1060), and the National Association of Schools of Art and Design (11250 Roger Bacon Dr., Suite 21, Reston, VA 20190, (703) 437-0700.)

## CANCELLED COURSES

If a course does not meet a minimum enrollment, it will be cancelled. Students will be contacted regarding their second choice.

## ATTENDANCE

Attendance policies are strictly enforced; a student who misses three Specialization Classes, and/or two Drawing Studio Classes is subject to removal from the program with no refund.

## FREE TIME

Students who stay in housing have free time with no direct supervision by the Resident Life or College staff from 4:20pm to 10:00pm, Monday through Friday, before and after Saturday field trips until the 10:00pm curfew, and all day on Sunday until the 10:00pm curfew.

## WITHDRAWAL, DROP, AND REFUND POLICY

If enrollment is cancelled before Summer of Art begins, 100% of tuition paid will be refunded, less the deposit and fees. After the program begins, refunds will be issued according to the schedule below:

**1st day of program (before 5pm) 80%**

**2nd day of program (before 5pm) 70%**

**3rd day of program (before 5pm) 50%**

**After 5pm of 3rd day of program  
No Refund**

The \$200 deposit and program fees are non-refundable. Refunds take approximately six weeks to process. Refunds made by credit card will be refunded back to the credit card account. Students must complete a withdrawal request form no later than 5:00pm, Tuesday, July 9, 2019. Please contact our office for more information. Failure to properly withdraw from a course by the deadline will result in an "F" grade.

## ZERO TOLERANCE POLICY

Otis College maintains a zero tolerance policy for all illegal activity, including the possession or use of drugs (including marijuana, no exceptions made for medical purposes), alcohol, or firearms, whether on or off the Otis College campus. Students who are in violation of any Otis College policies, rules, regulations, etc. or otherwise create an unsafe or unproductive climate may be disciplined by

Otis College at its sole and exclusive discretion. The discipline may include dismissal of the student from the program without any refund and/or the receipt of a grade of "F". Prior to check-in, each student and his or her parent/guardian must sign an acknowledgement form regarding these policies.

## NON-DISCRIMINATION POLICY

Otis College of Art and Design, in accordance with applicable Federal and State law and College policy, does not discriminate on the basis of race, color, national origin, religion, sex, gender identity, pregnancy/childbirth and medical conditions related thereto, disability, medical condition (cancer related or genetic characteristics), ancestry, marital status, age, sexual orientation, citizenship, veteran status, or other characteristics or classifications protected by the law. This nondiscrimination policy covers admission, access, and treatment in College programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Inez Bush, Interim Executive Director, Otis College of Art and Design, 9045 Lincoln Boulevard, Los Angeles, CA 90045, (310) 665-6850

## DISCLAIMER

Otis College of Art and Design reserves the right in its sole discretion, to deny any persons registration or enrollment in, or admittance to, any Extension course.



# IMPORTANT DATES

<b>Friday, November 9</b>	<b>Registration begins</b> Housing registration begins
<b>Friday, April 19</b>	Scholarship Application deadline (no exceptions will be made)
<b>Friday, April 26</b>	Deposit deadline (after April 26, payment in full is required to register.) Deadline for Early Enrollment discount
<b>Friday, May 24</b>	All balances due in full
<b>Friday, May 31</b>	Housing Registration ends International Students' deadline for all tuition and fees
<b>Friday June 21</b>	Deadline for registration
<b>Saturday, June 29</b>	Optional International Housing Student check-in. (Contact the Summer of Art Office to make arrangements)
<b>Sunday, June 30</b>	Housing check-in, 11:00 am – 4:00 pm Housing Orientation: 5:00pm
<b>Monday, July 1</b>	<b>Orientation and Classes begin</b> All students check-in at 8:00am
<b>Thursday, July 4</b>	Fourth of July Holiday (no classes)
<b>Friday, July 5</b>	Last day to request partial refund; by 5:00pm
<b>Tuesday, July 9</b>	Last day to withdraw from program (no refund)
<b>Friday, July 26</b>	<b>Classes end</b> <b>Final Exhibition: 2:00pm to 4:30pm</b>
<b>Saturday July 27</b>	Housing checkout, no later than 12:00pm

(USPS 503-650)  
PHONE: (800) 527-OTIS (6847)  
OR (310) 665-6864  
FAX: (310) 665-6854  
EMAIL: SOA@OTIS.EDU  
OTIS.EDU/SOA



## WHAT WILL YOU CREATE?

- 2D ANIMATION
- 3D ANIMATION
- ARCHITECTURE / LANDSCAPE / INTERIORS
- CHARACTER DEVELOPMENT & DESIGN
- DIGITAL MEDIA
- DRAWING
- DRAWING FROM THE COSTUME MODEL
- FASHION DESIGN
- GRAPHIC DESIGN
- ILLUSTRATION
- LIFE DRAWING
- PAINTING
- PHOTOGRAPHY
- PRINTMAKING & URBAN ART
- PRODUCT & TOY DESIGN
- STORYTELLING AND ANIMATICS

# SUMMER OF ART

JULY 1 – 26, 2019

[OTIS.EDU/SOA](http://OTIS.EDU/SOA)