

# 2024-2025 FOUNDATION SUPPLY KIT

Otis College of Art & Design  
 REQUIRED FOR ALL FOUNDATION STUDENTS

QUANTITY	ITEM(S)
1 Box	Art Bin Essentials with hinged tray
1 Each	Drawing Board (23x26) with clips
2 Each	(18"X24") Rough Newsprint Pad (50 sheets each pad)
1 Each	Strathmore White 400 series 18" X 24" Drawing Pad, Medium
1 Each	Staedtler Mars Lumograph: Lead numbers HB, 2B, 4B
3 Each	Kneaded eraser 1224
1 Each	Precision 8" straight scissors
2 Each	Kimberly 9XX pencil
1 Each	Elmer's Wood Glue - 4 oz. container
1 Each	Pierre Noir Conte Pencils: Numbers B, HB
1 Each	Alvin White Vinyl Eraser
1 Each	Wolff's Carbon Pencil: numbers 2B
1 Each	General Charcoal Pencil: 2B

QUANTITY	ITEM(S)
1 Each	Art Alternatives Drafting tape: 3" core, 3/4" by 10 yd.
1 Each	18" Cork back ruler
1 Each	Knife #1, with 5 fill blade pack
1 Each	Olfa L2 Snap Blade Utility Knife
1 Each	Utility Blades refill- 8 per
1 Each	(18x24") Self Healing Cutting Mat
1 Each	3"x4" View Finder
1 Each	Carrying Bag (big enough to carry cutting mat)
1 Each	White Artist's Tape: 1/2" x 60 yd
1 Each	small clear gluestick
1 Each	Mechanical pencil with refillable lead
1 Each	1" wide Blue painter's tape
1 Each	Needle nose pliers with built in cutter

The Supply Kits will be available at the Otis campus art supply store, Graphaids, by **August 12, 2024**. Students can contact Gary Koyama at Graphaids (gkoyama@graphaids.com, 310.204.1212) to purchase a kit and confirm store hours in August. If you have questions about any of the items included in the Supply Kit, please contact mconnelly@otis.edu .

The total cost of the Supply Kit at Graphaids, including tax, is **\$184.32**. List price for items purchased individually is substantially higher. The kit is priced competitively and represents a discount.

## Foundation Material and Supply Requirements in Addition to the Foundation Supply Kit

Your Foundation Supply Kit will provide many of the items you will use across several studio classes this year. The list has been compiled for efficiency -- to help you buy supplies all at once, and for a preferred price.

The Foundation Supply Kit does not however constitute all of the tools, materials and/or supplies you will need throughout the year in Foundation. On an ongoing basis, in each of your classes, various additional materials and supplies will be required.

It is estimated that on a monthly basis, you should plan for approximately \$90.00 in expenses related to project requirements in your studio program. Some months may require little or no new expense, while other months will require more than \$90.00 in new expenses.

The best practice for maximizing your preparedness for success in studio classes and minimizing your expenses is to plan ahead, share materials and costs with classmates (when appropriate) and shop around for best prices and availability.

Your faculty will expect you to bring all materials and supplies to class when required. Faculty will provide reasonable time and sufficient information for you when assigning any new material and/or supply requirements.

You may be required to purchase textbooks for some studio courses. You must purchase your textbooks and bring them to the first class session. The approximate cost for textbooks for first semester studio courses only is maximum \$60. Additional textbooks and supplies will be required by your Liberal Studies courses.