

Appendix A: Prefix / Suffix / Title Abbreviations

| General Prefix/Title | |
|----------------------|--------------|
| Description | Abbreviation |
| Brother | Br |
| Chancellor | Chan |
| Chaplain | Chapln |
| Doctor | Dr |
| Father | Fr |
| Governor | Gov |
| Miss | Miss |
| Mister | Mr |
| Missus/Madam | Mrs |
| Ms | Ms |
| Madame | Mme |
| Monsieur | M |
| Monsignor | Msgr |
| President | Pres |
| Professor | Prof |
| Rabbi | Rabbi |
| Representative | Rep |
| Reverend | Rev |
| Reverends | Revs |
| Senator | Sen |
| Senor | Sr |
| Senora | Sra |
| Senorita | Srta |
| Sister | Sr |
| The Honorable | The Hon |

| General Suffix | |
|-----------------|--------------|
| Description | Abbreviation |
| Esquire | Esq |
| Fifth | V |
| Fourth | IV |
| Junior | Jr |
| Second | II |
| Senior | Sr |
| Third | III |
| USA (Ret) | Ret |
| US Army | USA |
| US Air Force | USAF |
| US Marine Corps | USMC |
| US Navy | USN |

| Military Title | | | | |
|---------------------------|-------------|------------------------------|----------------|------------------|
| Rank | Army | Navy/ Coast Guard | Marines | Air Force |
| Admiral | | ADM | | |
| Brigadier General | BG | | Bgen | Brig Gen |
| Captain | CPT | CAPT | Capt | Capt |
| Chief Warrant Officer | CWO | CWO | CWO | |
| Colonel | COL | | Col | Col |
| Commander | | CDR | | |
| Corporal | CPL | | Cpl | |
| Ensign | | ENS | | |
| First Lieutenant | 1LT | LTJG | 1st Lt | 1st Lt |
| General | GEN | | Gen | Gen |
| Lieutenant | | LT | | |
| Lieutenant Colonel | LTC | | Lt Col | Lt Col |
| Lieutenant Commander | | LCDR | | |
| Lieutenant General | LTG | | Lt Gen | Lt Gen |
| Lieutenant (Junior Grade) | | LTJG | | |
| Major | MAJ | | Maj | Maj |
| Major General | MG | | Maj Gen | Maj Gen |
| Master Sergeant | MSG | | MSgt | MSgt |
| Rear Admiral | | RADM | | |
| Second Lieutenant | 2LT | | 2nd Lt | 2nd Lt |
| Sergeant | SGT | | Sgt | Sgt |
| Vice Admiral | | VADM | | |

Appendix B: Common Abbreviations for Vendors

| Word | Abbreviation |
|---------------------------------|--------------|
| Academy | Acad |
| Administrative | Admin |
| American | Amer |
| Association | Assoc |
| Center | Ctr |
| Commission | Comm |
| Company | Co |
| Conference | Conf |
| Corporation | Corp |
| Department(al) | Dept |
| Division | Div |
| Education | Educ |
| Federal | Fed |
| Federation | Fedn |
| Foundation | Fndn |
| General | Gen |
| Graduate | Grad |
| Hewlett-Packard | HP |
| Incorporated | Inc |
| Information | Info |
| Institute | Inst |
| International Business Machines | IBM |
| International | Intl |
| Laboratory | Lab |
| Library | Lib |
| Limited | Ltd |
| Management | Mgmt |
| National | Natl |
| Northeast(ern) | NE |
| Northwest(ern) | NW |
| Professional | Prof |
| Publication | Publ |
| Service(s) | Srv(s) |
| Society | Soc |
| Southeast(ern) | SE |
| Southwest(ern) | SW |
| Technology | Tech |
| University | Univ |

Appendix C: General Abbreviations

| WORD | ABBREVIATION |
|--|--------------|
| A | |
| Abandoned | Abndn |
| Abbreviation | Abbr |
| Ability | Ably |
| Above | Abv |
| Academic, academy | Acad |
| Accepted | Acpt |
| Access | Acc |
| Account | Acct |
| Account payable | Ap |
| Account receivable | Ar |
| Accrued, accrual | Accru |
| Accumulated | Accum |
| Acquired | Acqr |
| Acquisition | Acqt |
| Action | Actn |
| Activation | Actvn |
| Active | Act |
| Activity | Acty |
| Actual | Actl |
| Added | Add |
| Additional | Addl |
| Address | Addr |
| Adjustment | Adj |
| Administration, Administrative, Administrator | Admin |
| Admissions | Adms |
| Advance | Adv |
| Advance planning | Advplan |
| Advisor | Advsr |
| Affair | Affr |
| Affiliation | Affl |
| Affinity | Affnty |
| Affluence | Aflu |
| African | Afrcn |
| Agency | Agcy |
| Agent | Agnt |
| Agreement | Agrmt |
| Air conditioning | Ac |
| Allocatable | Allocbl |
| Allocation, Allocate | Alloc |

| | |
|--|--------|
| Allot, Allotment, Allotted | Allt |
| Allowance | Alwnc |
| All-time | Alltm |
| Alphabetic | Alpha |
| Alternate | Alt |
| Alumnus | Alum |
| Amended | Amend |
| American | Amer |
| American Express | Amex |
| Amount | Amt |
| Analysis | Anlys |
| Annual | Annl |
| Annuity | Anuty |
| Anonymous | Anon |
| Answer | Ans |
| Appeal | Apl |
| Applicant | Applc |
| Application, Apply | Appl |
| Appointment | Appt |
| Appropriation | Approp |
| Approved, Approval | Aprv |
| April | Apr |
| Architect, Architecture | Arch |
| Argument | Arg |
| Assign, Assignable, Assignee, Assignment | Assgn |
| Assist, Assistant | Asst |
| Associate, Associates, Associated, Association | Assoc |
| Assurance | Asur |
| Athletic | Athl |
| Attend, Attendance | Attnd |
| Attention | Attn |
| Attorney | Atty |
| Attribute | Attr |
| Audiology | Audo |
| Audit | Audt |
| August | Aug |
| Authority, Authorize(d) | Auth |
| Auto, Automatic | Auto |
| Auxiliary | Aux |
| Available | Avail |
| Average | Avg |
| Award | Awd |

| B | |
|-----------------------|--------|
| Back-order(ed) | Bkord |
| Backout | Bkout |
| Backward | Bkwd |
| Balance | Bal |
| Bank | Bk |
| Batch | Btch |
| Begin, Beginning | Bgn |
| Beneficial | Benfcl |
| Benefit | Benft |
| Bequest | Bqst |
| Between | Btw |
| Bicentennial | Bicn |
| Bill, Billing | Bill |
| Birth | Brth |
| Biweekly | Bw |
| Blank | Blnk |
| Block | Blk |
| Board | Bd |
| Bonus | Bnus |
| Botanical | Bot |
| Branch | Brnch |
| Break, Breakage | Brk |
| British thermal units | BTU |
| Budget | Bdgt |
| Building | Bldg |
| Built | Bl |
| Bureau | Bur |
| Business | Bus |
| Buyer | Byr |
| Bypass | Byp |

| C | |
|-------------------------------------|---------|
| Calendar | Clnr |
| Campaign | Cmpgn |
| Campus | Cmps |
| Cancel (led) | Cncl |
| Capacity | Cpty |
| Capital Improvements | Cl |
| Card | Crd |
| Carpool | Carpl |
| Carryforward | Cryfwd |
| Catalogue, category | Catlg |
| Center | Ctr |
| Century | Cen |
| Certificate, Certification, Certify | Cert |
| Chancellor | Chncllr |
| Change | Chg |
| Character | Char |
| Charge | Chrg |
| Charitable | Chrtbl |
| Check | Chk |
| Children, Child | Chld |
| Citation | Cit |
| Citizen | Citzn |
| Class | Cls |
| Classification | Class |
| Closed | Clsd |
| Cluster | Clstr |
| Code | Cd |
| Collect, Collection | Collct |
| College | Colg |
| Colon | Coln |
| Color | Clr |
| Column | Col |
| Comment | Cmnt |
| Commercial | Cmrl |
| Commission | Comm |
| Commit | Cmmt |
| Committed | Cmmtd |
| Committee | Cmte |
| Commodity | Comdty |
| Communication | Comm |
| Company | Co |
| Compare | Cmpr |
| Complaint | Cmpln |
| Complete | Cmplt |
| Component | Cmpnt |

| | |
|---------------------------------------|----------------|
| Composite | Compst |
| Computer | Comp |
| Condition | Cond |
| Conference | Conf |
| Confidential | Cnfd |
| Confirmation, Confirmed | Confirm |
| Confiscated | Cnfis |
| Construction | Const |
| Consultant | Cnslt |
| Consumer | Cnsmr |
| Contact | Cntct |
| Continue | Cont |
| Contract | Cntrct |
| Contractors | Cntrctr |
| Contribute, Contributed, Contribution | Cntrb |
| Control | Cntl |
| Coordinator | Coord |
| Copier | Copr |
| Copies | Cpys |
| Copy | Cpy |
| Corporate, Corporation | Corp |
| Correct, Correction | Crrct |
| Correspondence | Corr |
| Cost | Cst |
| Cost Share | C/S |
| Council | Counc |
| Count | Cnt |
| Country | Cntry |
| County | Cnty |
| Couple | Cpl |
| Course | Crs |
| Courtesy | Crtsy |
| Credit | Cr |
| Credit card | Cc |
| Criminal | Crmnl |
| Criminology | Crmnlgy |
| Cross Reference | Xref |
| Cumulative | Cum |
| Currency | Curncy (money) |
| Current | Curr |
| Curriculum | Curr |
| Cursor | Cursr |
| Custodian | Custdn |
| Customer | Cust |
| Cycle | Cycl |
| Cylinder | Cyl |

| D | |
|--------------------------------------|---------|
| Damage | Dmg |
| Database-key | Dbkey |
| Date | Dt |
| Day History | Dh |
| Day, days | Dy |
| Deactivation | Dactvn |
| Death | Dth |
| Debit | Db |
| Decal number | Decal |
| December | Dec |
| Decision | Dcsn |
| Deduct, Deduction | Ded |
| Default | Dflt |
| Deferred | Dfer |
| Definition | Defn |
| Degree | Deg |
| Delete | Del |
| Delimiter | Delim |
| Delivery | Dlvr |
| Demurrage | Dmrg |
| Denominator | Denom |
| Dental | Dntl |
| Department | Dept |
| Deposit | Dep |
| Depreciation | Depr |
| Description | Desc |
| Design | Dsgn |
| Designation, Designator | Desg |
| Destination | Dest |
| Destroy | Dstry |
| Detail | Dtl |
| Develop, Development | Dev |
| Dialog | Dlg |
| Dictionary | Dict |
| Digit, digits | Dgt |
| Direct, Director, Directory | Dir |
| Disabled, Disability | Disbl |
| Disburse, Disbursed, Disbursement | Disb |
| Dispersed | Dsprsd |
| Display | Disp |
| Disposal | Dspl |
| Distribution | Distrib |
| District | Dist |
| Dividend | Divdn |

| | |
|-----------|------|
| Division | Div |
| Doctor | Dr |
| Document | Doc |
| Dollied | Doll |
| Dormitory | Dorm |
| Double | DbI |
| Download | Dnld |
| Driver | Drvr |
| Duplex | Dplx |
| Duration | Dur |

| E | |
|--|--------|
| E-commerce | Ec |
| Economic | Econ |
| Education, Educational | Educ |
| Effect, Effective, Effectiveness | Eff |
| Elective, Electric, Electrical, Electronic | Elec |
| Elementary | Elem |
| Eligible, Eligibility | Elgbl |
| Employed, Employee | Empl |
| Employer | Empr |
| Employment | Emp |
| Enclosure | Enclos |
| Encode | Ncode |
| Encumbrance | Encm |
| End-of-loop | Eol |
| End-of-page | Eop |
| End-of-set | Eos |
| Endowment | Endow |
| Engine | Eng |
| Engineering | Engr |
| Enrollment | Enroll |
| Enterprise | Ent |
| Equal | Eq |
| Equipment | Eqp |
| Error | Err |
| Established, Establishment | Estab |
| Estate | Est |
| Estimate, Estimated | Estm |
| Ethnic | Eth |
| Event | Evt |
| Exception | Excpt |
| Executive | Exec |
| Exempt, Exemption | Exmpt |
| Expand | Expd |
| Expectancy, Expected | Expct |
| Expeditor | Exptr |
| Expenditure | Expend |
| Expense | Exp |
| Expiration, Expire | Expir |
| Export | Expt |
| Extended | Extd |
| Extension | Ext |
| Exterior | Extr |
| External | Extnl |
| Extract | Extrc |

| F | |
|---------------------|---------|
| Facility | Fclt |
| Faculty | Fac |
| Family | Fmly |
| Favorite | Fav |
| February | Feb |
| Federal | Fed |
| Federation | Fedn |
| Feet | Ft |
| Female | Fem |
| Field | Fld |
| Filter | Fltr |
| Financial | Fin |
| First | 1st |
| Fiscal | Fis |
| Fiscal Year | FY |
| Fiscal Year-to-Date | FYTD |
| Follow-up | Fllw-up |
| Footnote | Fnt |
| Foreign | Frgn |
| Forfeiture | Frfr |
| Formula | Form |
| Format | Fmt |
| Forward | Fwd |
| Found | Fnd |
| Foundation | Fndn |
| Fourth | 4th |
| Fraternity | Frat |
| Freight | Frght |
| Frequency | Freq |
| From | Frm |
| Function | Func |
| Fund | Fnd |
| Future | Fut |

| G | |
|----------------------|-------|
| Garden | Gdn |
| Gasoline | Gas |
| General, Generate | Gen |
| Geographic | Geog |
| Gift | Gft |
| Given | Gvn |
| Giver | Givr |
| Giving | Gvng |
| Government | Govt |
| Grade | Grd |
| Graduate, Graduation | Grad |
| Grant | Grnt |
| Greater than | Gt |
| Greeting | Greet |
| Gross | Grs |
| Grounds | Grnd |
| Group | Grp |

| H | |
|------------------------------|---------|
| Handling | Hndlg |
| Head, Header, Heading | Head |
| Headquarters | Hq |
| Health | Hlth |
| Heat Vent & Air Conditioning | HVAC |
| Hierarchy | Hier |
| High School | Hs |
| History, Historical | Hist |
| Home | Hm |
| Honor | Hnr |
| Honorary | Hnry |
| Hospital | Hosp |
| Hospitality | Hspilty |
| Hour | Hr |
| Housekeeping | Hskp |
| House | Hse |
| Housing | Hsg |

| I | |
|--|---------|
| Identification, Identifier | Id |
| Image | Img |
| Implied | Impld |
| Inactive | Inact |
| Income | Inc |
| Incomplete | Incmlpt |
| Incorporated | Inc |
| Indent, Indention | Indnt |
| Independent | Indpt |
| Index | Idx |
| Indicator | Ind |
| Individual | Indiv |
| Industry | Indst |
| Industrial | Indstl |
| Information | Info |
| Initial | Init |
| Inoculation | Inoc |
| Inpatient | Ip |
| Input | Inpt |
| Inquiry | Inq |
| Inspect | Inspt |
| Inspection | Insptn |
| Institution, Institute | Inst |
| Instruction(s), Instructor, Instructional, Instruct | Instr |
| Insurance | Ins |
| Interest | Int |
| Interior, Internal | Intr |
| International | Intl |
| Interval | Intvl |
| Inventory | Invty |
| Investigation | Invsg |
| Investigator | Invsgtr |
| Invoice | Inv |
| Issue | Iss |
| Item | Itm |

| J-K | |
|----------------------|------|
| Jacket | Jkt |
| January | Jan |
| Job Control Language | JCL |
| Joint | Jnt |
| Journal | Jrnl |
| Julian, July | Jul |
| June | Jun |

| | |
|---------|------|
| Justice | Jus |
| Keyword | Kywd |

| L | |
|-------------------------|--------|
| Label | Lbl |
| Labor, Laborer | Lbr |
| Laboratory | Lab |
| Language | Lang |
| Large, Largest | Lrg |
| Last | Lst |
| Late | Lt |
| Leadership | Ldrshp |
| Ledger | Ldgr |
| Length | Lgth |
| Less Than | LT |
| Letter | Ltr |
| Level | Lvl |
| Liberty | Libty |
| Library | Lib |
| License | Lic |
| Likely | Lkly |
| Limit | Lmt |
| Limited | Ltd |
| Line | Ln |
| Liquidated, Liquidation | Liqdt |
| Literal | Ltrl |
| Location | Loc |
| Logistics | Lgstcs |
| Look up | Lkup |

| M | |
|--------------------------------|--------|
| Macintosh | Mac |
| Magazine | Mag |
| Mailbox | Mlbr |
| Maintenance | Maint |
| Major | Maj |
| Management | Mgmt |
| Manager | Mgr |
| Managing | Mgng |
| Manufacturer | Mfr |
| Manufacturing | Mfg |
| March | Mar |
| Marital | Mrtl |
| Market | Mkt |
| Marketing | Mktg |
| Markup | Mkup |
| Master | Mstr |
| Match, Matching | Mtch |
| Material | Mtrl |
| Maximum | Max |
| Measure | Meas |
| Mechanical | Mech |
| Medical | Med |
| Medicare | Medc |
| Member | Mbr |
| Membership | Mbrshp |
| Memorial | Meml |
| Merchandise | Mdse |
| Message | Msg |
| Method | Meth |
| Metropolitan | Metro |
| Microfilm | Mflm |
| Middle | Mid |
| Midpoint | Midpt |
| Mileage | Mlg |
| Military | Mil |
| Minimum | Min |
| Minor | Mnr |
| Minute | Mi |
| Miscellaneous | Misc |
| Missing | Miss |
| Model | Mdl |
| Modify, Modifier, Modification | Mod |
| Month, monthly | Mo |
| Multiple, Multiply, Multiplier | Mult |
| Municipal | Mcpl |

| | |
|--------|------|
| Museum | Mus |
| Mutual | Mutl |

| N | |
|-----------|-------|
| Name | Nm |
| National | Natl |
| Natural | Natrl |
| Negative | Neg |
| Next | Nxt |
| Notify | Ntfy |
| November | Nov |
| Number | No |
| Numerator | Numer |

| O | |
|---------------------------------------|--------|
| Object | Obj |
| Occupancy | Occy |
| Occupant, Occupation, Occupational | Occ |
| Occurrence | Occr |
| October | Oct |
| Odometer | Odm |
| Offense | Offns |
| Offer | Offr |
| Office | Ofc |
| Officer | Offcr |
| On hand | Oh |
| Operations | Ops |
| Operator | Oper |
| Option, Optional | Opt |
| Order | Ord |
| Ordinance | Ordnc |
| Organization | Org |
| Origin, Original, Originator | Orig |
| Other | Oth |
| Outpatient | Op |
| Output | Outpt |
| Outstanding | Outstd |
| Overcrowded | Ovcrd |
| Overdue | Ovdue |
| Overhead | Ovhd |
| Overlay | Ovlay |
| Override | Ovride |
| Overtime | Ot |
| Owned, Owner | Own |

| P | |
|-------------------------------|--------|
| Package | Pkg |
| Page | Pg |
| Pageable | Pgbl |
| Pager | Pgr |
| Paid | Pd |
| Paint | Pnt |
| Parent | Prnt |
| Partial | Prtl |
| Participate, Participation | Prtp |
| Parts | Part |
| Passport | Psprt |
| Password | Pswd |
| Past | Pst |
| Payment | Pymt |
| Payroll | Payrl |
| Payroll Deduction | Paydd |
| Penalty | Pnlt |
| Per Annum | Perann |
| Percent | Pct |
| Performance | Perf |
| Period | Prd |
| Permanent | Perm |
| Permit | Prmt |
| Person | Pers |
| Personal Computer | PC |
| Personnel | Prsnl |
| Phase | Phas |
| Phone, Phoned | Ph |
| Photograph | Photo |
| Physical | Phy |
| Physical Plant | PP |
| Physician | Phys |
| Picture - COBOL | Pic |
| Placement | Plcmt |
| Planned, Planning | Plan |
| Planned Gift | Plngft |
| Plate | Plat |
| Pledge | Pldg |
| Point | Pt |
| Policy | Plcy |
| Population | Pop |
| Position | Psn |
| Posted | Post |
| Potential | Potn |
| Prefer, Preference, Preferred | Pref |

| | |
|--------------------------|--------|
| Prefix | Pfx |
| Preliminary | Prelim |
| Premium | Prem |
| Preparatory | Prep |
| Pre-registration | Preg |
| Preventative Maintenance | PM |
| Previous | Prev |
| Price | Prc |
| Primary | Prim |
| Principal | Prin |
| Principal Investigator | PI |
| Print | Prt |
| Printer | Prtr |
| Prior Year | PY |
| Priority | Prty |
| Privacy | Privc |
| Private | Pvt |
| Privilege | Privl |
| Problem | Pblm |
| Procedure | Proc |
| Process | Prcs |
| Professional, Professor | Prof |
| Program | Prog |
| Project | Proj |
| Property, Proposal | Prop |
| Prospect | Prspct |
| Provider | Prov |
| Psychology | Psyc |
| Publication | Publ |
| Publishers, Publishing | Pub |
| Purchase, Purchasing | Prch |
| Purchase Order | PO |
| Purge | Purg |
| Purpose | Purp |

| Q | |
|------------------|-------|
| Qualification | Qual |
| Quality | Qlty |
| Quantity | Qty |
| Quantity On Hand | QOH |
| Quarter | Qtr |
| Quarter-to-Date | QTD |
| Queue | Que |
| Quote | Quot |
| Quotient | Quotn |

| R | |
|------------------------------------|---------|
| Raised | Raise |
| Range | Rng |
| Rate | Rt |
| Rating | Rtng |
| Reading | Rdng |
| Ready | Rdy |
| Reason | Reas |
| Receipt | Rcpt |
| Receivable | Rcvb |
| Receive | Rcv |
| Received | Rcvd |
| Receiving | Rcvg |
| Reconcile, Reconciliation | Recon |
| Record | Rec |
| Recruiting, Recruitment | Recruit |
| Redefine | Rdfn |
| Reducible, Reduction | Reduc |
| Reference, Referring | Ref |
| Referral | Refrl |
| Refund | Rfnd |
| Region | Regn |
| Register, Registered, Registration | Reg |
| Regulation(s) | Regs |
| Reinvest | Revst |
| Reject, Rejection | Rej |
| Relation, Relationship, Relative | Rel |
| Release | Rels |
| Relevant | Relev |
| Remain, Remaining | Rmn |
| Remark | Rem |
| Reminder | Rmndr |
| Remission | Remss |
| Remove, Removed | Rmv |
| Rental | Rent |
| Reorder | Reord |
| Repair | Rpr |
| Repeat | Repet |
| Replace, Replacement | Rpl |
| Report, Reported | Rpt |
| Representative | Rep |
| Request | Rqst |
| Requestor | Rqstr |
| Required | Req |
| Requisition | Req |

| | |
|--|-------|
| Research | Rsrch |
| Reservation, Reserve, Reserved | Resv |
| Resident Assistant | RA |
| Resident, Residence, Residency | Res |
| Resolve, Resolved | Rslv |
| Resort | Rprt |
| Resource | Rsrc |
| Response, Responsibility, Responsible | Resp |
| Restart | Rstrt |
| Restrict, Restriction | Restr |
| Result | Rslt |
| Retention | Retn |
| Retired, Retirement | Ret |
| Retrieval | Rtrvl |
| Retrofit | Retro |
| Return | Rtrn |
| Reunion | Reun |
| Revenue | Rev |
| Review | Revw |
| Revised, Revision | Rvs |
| Revocable | Rvcbl |
| Room | Rm |
| Route | Rte |

| S | |
|------------------------|--------|
| Salaried, Salary | Sal |
| Salutation | Salut |
| Save, Saving(s) | Sav |
| Schedule | Schd |
| Scholar | Schlr |
| Scholarship | Schlp |
| School | Sch |
| Science | Sci |
| Scrap | Scrp |
| Scratch | Scr |
| Screen | Scrn |
| Search | Srch |
| Season, Seasonal | Seasn |
| Second, Secondary | 2nd |
| Security | Sec |
| Select, Selective | Sel |
| Self | Slf |
| Semester | Sem |
| Seminary | Smry |
| September | Sep |
| Sequence, Sequential | Seq |
| Serial | Srl |
| Serve, served | Srv |
| Server | Srvr |
| Service(s) | Srv(s) |
| Settle | Setl |
| Severance | Sev |
| Share | Shr |
| Shelter | Shltr |
| Ship to, Shipping | Ship |
| Short | Shrt |
| Signature | Sign |
| Size | Sz |
| Slash | Slsh |
| Smoke | Smok |
| Smoker | Smokr |
| Social Security Number | SSN |
| Society | Soc |
| Solicit | Slct |
| Sorority | Sor |
| Source | Src |
| Space | Sp |
| Special | Spec |
| Speech | Spch |
| Split | Splt |

| | |
|--|---------|
| Sponsor | Spon |
| Spouse | Sps |
| Spring | Spg |
| Square | Sq |
| Stage | Stg |
| Standard | Std |
| Start | Strt |
| Start-of-Page | SOP |
| Start-of-Set | SOS |
| State | St |
| Statement | Stmt |
| Station | Sta |
| Statistics, Status | Stat |
| Stipend | Stpnd |
| Stock | Stk |
| Stolen | Stln |
| Storeroom | Strm |
| Street | St |
| Student | Stdnt |
| Studies | Stds |
| Subaccount | Subacct |
| Subcode | Subcd |
| Subcommittee | Subcom |
| Subject | Subj |
| Submitted | Submt |
| Subscription | Subs |
| Subsidiary | Subsid |
| Subsystem | Subsys |
| Subtotal | Sbtot |
| Suffix | Sfx |
| Summary | Summ |
| Supervisor | Supv |
| Supplement, Supplemental, Supplementary | Suppl |
| Supply | Sply |
| Supporter, Support | Supp |
| Surplus | Srpls |
| Surrogate key | Skey |
| Suspended | Susp |
| Synonym | Syn |
| System | Sys |

| T | |
|------------------------|---------|
| Table | Tbl |
| Target | Trgt |
| Task | Tsk |
| Teacher | Tchr |
| Teaching | Tchng |
| Technology | Tech |
| Television | TV |
| Temporary | Temp |
| Tenure | Tenur |
| Terminal | Terml |
| Terminate, Termination | Termn |
| Text | Txt |
| Third | 3rd |
| Ticket | Tckt |
| Time | Tm |
| Title | Titl |
| Total | Tot |
| Tourist | Trst |
| Township | Twp |
| Transaction | Trans |
| Transcript | Transcr |
| Transfer | Trnsfr |
| Transmit, Transmittal | Tranm |
| Trust | Trst |
| Trust fund | Trstfnd |
| Trustee | Trste |
| Tuition | Tuit |

| U-V | |
|-------------------------------|-------|
| Under | Und |
| Undergraduate | Ug |
| Unemployed, Unemployment | Unemp |
| Unfunded | Unfnd |
| Unit of Measure | UOM |
| United States | US |
| Universal | Unvl |
| University | Univ |
| Until | Untl |
| Update | Updt |
| Upload | Upld |
| Useful | Use |
| Vacated | Vac |
| Valid | Vld |
| Value | Val |
| Vehicle | Vhcl |
| Vehicle Identification Number | VIN |
| Vendor | Vend |
| Verify | Vrfy |
| Version | Ver |
| Veteran | Vet |
| Violate, Violator, Violation | Viol |
| Visit, Visiting | Vst |
| Voice | Voic |
| Volunteer | Vol |
| Voucher | Vchr |

| W, Y, & Z | |
|---------------------------------|------------|
| Waiting list | Wtlist |
| Waiver | Waiv |
| Week | Wk |
| Weekend | Wknd |
| Withhold, Withholding, Withheld | Whld |
| Work | Wrk |
| Work in Progress | WIP |
| Work order | Wo |
| Work plan | Wkpln |
| Workshop(s) | Wksp(s) |
| Year | Yr |
| Year-month | Yrmo |
| Year-to-Date | YTD |
| Zip code (4 digits) | ZIP4 |
| Zip code (5 digits) | ZIP |
| Zip code (9 digits) | ZIP-plus-4 |
| Zone | Zn |

Appendix D: Banner Address Types

| Code | Type | Definition |
|------|-------------------------------|---|
| MA | Mailing | All records (except vendors) must have a primary mailing address. |
| | | There should never be more than one active MA address per record. |
| | | Most often it is the home address for individuals (though another address can be preferred) or a business address for a corporation or organization. Effective dates must be entered if a pending address change is known or if it is one of a constituent's seasonal mailing addresses (effective dates should then coincide with the dates on the Seasonal Home address). |
| H1 | Home | Home address, use only when the address is different than MA. Can be used to record a UPS/FedEx delivery address for a physical location. |
| H2 | Second home | Home address, use only when the address is different than MA. Can be used to record a UPS/FedEx delivery address for a physical location. |
| EM | Emergency | Emergency address when different than parents, entered ONLY on Emergency Contact Form. |
| PA | Parents/Spouse/Guardian | Parent's address - used primarily for admissions and financial aid program. |
| | | Spouse's address - used if spouse is at different address |
| | | Guardian's address - entered ONLY on Guardian Information form. |
| BP | Business (constituent) | |
| BU | Business | Employment address for a person. (The primary business address for a company or organization is entered as an MA address type.) |
| | | |
| CO | Company (organization) | |
| BI | Billing | Billing address - Used for vendors |
| CH | Corporate Headquarters | |
| SE | Seasonal | Seasonal home address. Use with individuals who have specific dates for seasonal changes in their primary mailing address. |
| BA | Bad Address | Bad Address |
| NA | No Address | No Address |
| RE | Refund | |
| DP | Diploma | |
| PO | Purchase Order Address | |
| OR | Admiss Office Use Only-Origin | |
| AP | Accounts Payable Address | |
| XX | Reserved for TGRFEED Use Only | Required by Banner system, reserved. Do not use. |
| PR | Permanent | |

Appendix E: State Territory Abbreviations

| State/Possession | Abbreviation | Territory |
|--------------------------------|--------------|-----------|
| Alabama | AL | |
| Alaska | AK | |
| American Samoa | AS | X |
| Arizona | AZ | |
| Arkansas | AR | |
| California | CA | |
| Colorado | CO | |
| Connecticut | CT | |
| Delaware | DE | |
| District of Columbia | DC | |
| Federated States of Micronesia | FM | X |
| Florida | FL | |
| Georgia | GA | |
| Guam | GU | X |
| Hawaii | HI | |
| Idaho | ID | |
| Illinois | IL | |
| Indiana | IN | |
| Iowa | IA | |
| Kansas | KS | |
| Kentucky | KY | |
| Louisiana | LA | |
| Maine | ME | |
| Marshall Islands | MH | X |
| Maryland | MD | |
| Massachusetts | MA | |
| Michigan | MI | |
| Minnesota | MN | |
| Mississippi | MS | |
| Missouri | MO | |
| Montana | MT | |
| Nebraska | NE | |
| Nevada | NV | |
| New Hampshire | NH | |
| New Jersey | NJ | |
| New Mexico | NM | |
| New York | NY | |
| North Carolina | NC | |
| North Dakota | ND | |
| Northern Mariana Islands | MP | X |
| Ohio | OH | |

| | | |
|--|--------------|---|
| Oklahoma | OK | |
| Oregon | OR | |
| Palau | PW | X |
| Pennsylvania | PA | |
| Puerto Rico | PR | X |
| Rhode Island | RI | |
| South Carolina | SC | |
| South Dakota | SD | |
| Tennessee | TN | |
| Texas | TX | |
| Utah | UT | |
| Vermont | VT | |
| Virgin Islands | VI | |
| Virginia | VA | |
| Washington | WA | |
| West Virginia | WV | X |
| Wisconsin | WI | |
| Wyoming | WY | |
| | | |
| Military | Abbreviation | |
| Armed Forces Africa | AE | |
| Armed Forces Americas (except Canada) | AA | |
| Armed Forces Canada | AE | |
| Armed Forces Europe | AE | |
| Armed Forces Middle East | AE | |
| Armed Forces Pacific | AP | |

Appendix F: Canadian Provinces / Territories

| Canadian Provinces & Territories | |
|----------------------------------|----|
| Alberta | AB |
| British Columbia | BC |
| Labrador | LB |
| Manitoba | MB |
| New Brunswick | NB |
| Newfoundland | NF |
| Northwest Territories | NT |
| Nova Scotia | NS |
| Nunavut | NU |
| Ontario | ON |
| Prince Edward Island | PE |
| Quebec | QC |
| Saskatchewan | SK |
| Yukon | YT |

Appendix G: Address Abbreviations

| Primary Street suffix Name | Commonly used Street suffix or Abbreviation | Postal service Standard suffix Abbreviation |
|----------------------------|---|---|
|----------------------------|---|---|

| A | | |
|----------|--------|-----|
| Alley | Allee | Aly |
| Alley | Alley | Aly |
| Alley | Ally | Aly |
| Alley | Aly | Aly |
| Annex | Anex | Anx |
| Annex | Annex | Anx |
| Annex | Annx | Anx |
| Annex | Anx | Anx |
| Arcade | Arc | Arc |
| Arcade | Arcade | Arc |
| Avenue | Av | Ave |
| Avenue | Ave | Ave |
| Avenue | Aven | Ave |
| Avenue | Avenu | Ave |
| Avenue | Avenue | Ave |
| Avenue | Avn | Ave |
| Avenue | Avnue | Ave |

| B | | |
|-----------|-----------|------|
| Bayoo | Bayoo | Byu |
| Bayoo | Bayou | Byu |
| Beach | Bch | Bch |
| Beach | Beach | Bch |
| Bend | Bend | Bnd |
| Bend | Bnd | Bnd |
| Bluff | Blf | Blf |
| Bluff | Bluf | Blf |
| Bluff | Bluff | Blf |
| Bluffs | Bluffs | Blfs |
| Bottom | Bot | Btm |
| Bottom | Bottm | Btm |
| Bottom | Bottom | Btm |
| Bottom | Btm | Btm |
| Boulevard | Blvd | Blvd |
| Boulevard | Boul | Blvd |
| Boulevard | Boulevard | Blvd |
| Boulevard | Boulv | Blvd |
| Branch | Br | Br |
| Branch | Branch | Br |
| Branch | Brnch | Br |
| Bridge | Brdge | Brg |
| Bridge | Brg | Brg |
| Bridge | Bridge | Brg |
| Brook | Brk | Brk |
| Brook | Brook | Brk |
| Brooks | Brooks | Brks |
| Burg | Burg | Bg |
| Burgs | Burgs | Bgs |
| Bypass | Byp | Byp |
| Bypass | Bypa | Byp |
| Bypass | Bypas | Byp |
| Bypass | Bypass | Byp |
| Bypass | Byps | Byp |

| C | | |
|----------|----------|------|
| Camp | Camp | Cp |
| Camp | Cmp | Cp |
| Camp | Cp | Cp |
| Canyon | Canyn | Cyn |
| Canyon | Canyon | Cyn |
| Canyon | Cnyn | Cyn |
| Canyon | Cyn | Cyn |
| Cape | Cape | Cpe |
| Cape | Cpe | Cpe |
| Causeway | Causeway | Cswy |
| Causeway | Causway | Cswy |
| Causeway | Cswy | Cswy |
| Center | Cen | Ctr |
| Center | Cent | Ctr |
| Center | Center | Ctr |
| Center | Centr | Ctr |
| Center | Centre | Ctr |
| Center | Cnter | Ctr |
| Center | Cntr | Ctr |
| Center | Ctr | Ctr |
| Centers | Centers | Ctrs |
| Circle | Cir | Cir |
| Circle | Circ | Cir |
| Circle | Circl | Cir |
| Circle | Circle | Cir |
| Circle | Crcl | Cir |
| Circle | Crcle | Cir |
| Circles | Circles | Cirs |
| Cliff | Clf | Clf |
| Cliff | Cliff | Clf |
| Cliffs | Clfs | Clfs |
| Cliffs | Cliffs | Clfs |
| Club | Clb | Clb |
| Club | Club | Clb |
| Common | Common | Cmn |
| Corner | Cor | Cor |
| Corner | Corner | Cor |
| Corners | Corners | Cors |
| Corners | Cors | Cors |
| Course | Course | Crse |
| Course | Crse | Crse |
| Court | Court | Ct |
| Court | Crt | Ct |
| Court | Ct | Ct |
| Courts | Courts | Cts |

| | | |
|-----------|-----------|------|
| Courts | Ct | Cts |
| Cove | Cove | Cv |
| Cove | Cv | Cv |
| Coves | Coves | Cvs |
| Creek | Ck | Crk |
| Creek | Cr | Crk |
| Creek | Creek | Crk |
| Creek | Crk | Crk |
| Crescent | Crecent | Cres |
| Crescent | Cres | Cres |
| Crescent | Crescent | Cres |
| Crescent | Cresnt | Cres |
| Crescent | Crsent | Cres |
| Crescent | Crsnt | Cres |
| Crest | Crest | Crst |
| Crossing | Crossing | Xing |
| Crossing | Crssing | Xing |
| Crossing | Crssng | Xing |
| Crossing | Xing | Xing |
| Crossroad | Crossroad | Xrd |
| Curve | Curve | Curv |

| D | | |
|----------|--------|-----|
| Dale | Dale | DI |
| Dale | DI | DI |
| Dam | Dam | Dm |
| Dam | Dm | Dm |
| Divide | Div | Dv |
| Divide | Divide | Dv |
| Divide | Dv | Dv |
| Divide | Dvd | Dv |
| Drive | Dr | Dr |
| Drive | Driv | Dr |
| Drive | Drive | Dr |
| Drive | Drv | Dr |
| Drives | Drives | Drs |

| E | | |
|------------|------------|------|
| Estate | Est | Est |
| Estate | Estate | Est |
| Estates | Estates | Ests |
| Estates | Ests | Ests |
| Expressway | Exp | Expy |
| Expressway | Expr | Expy |
| Expressway | Express | Expy |
| Expressway | Expressway | Expy |
| Expressway | Expw | Expy |
| Expressway | Expy | Expy |
| Extension | Ext | Ext |
| Extension | Extension | Ext |
| Extension | Extn | Ext |
| Extension | Extnsn | Ext |
| Extensions | Extensions | Exts |
| Extensions | Exts | Exts |

| F | | |
|--------|---------|------|
| Fall | Fall | Fall |
| Falls | Falls | Fls |
| Falls | Fls | Fls |
| Ferry | Ferry | Fry |
| Ferry | Fry | Fry |
| Ferry | Fry | Fry |
| Field | Field | Fld |
| Field | Fld | Fld |
| Fields | Fields | Flds |
| Fields | Flds | Flds |
| Flat | Flat | Flt |
| Flat | Flt | Flt |
| Flats | Flats | Flts |
| Flats | Flts | Flts |
| Ford | Ford | Frd |
| Ford | Frd | Frd |
| Fords | Fords | Frds |
| Forest | Forest | Frst |
| Forest | Forests | Frst |
| Forest | Frst | Frst |
| Forge | Forg | Frg |
| Forge | Forge | Frg |
| Forge | Frg | Frg |
| Forges | Forges | Frgs |
| Fork | Fork | Frk |
| Fork | Frk | Frk |
| Forks | Forks | Frks |

| | | |
|---------|---------|------|
| Forks | Frks | Frks |
| Fort | Fort | Ft |
| Fort | Frt | Ft |
| Fort | Ft | Ft |
| Freeway | Freeway | Fwy |
| Freeway | Freewy | Fwy |
| Freeway | Frway | Fwy |
| Freeway | Frwy | Fwy |
| Freeway | Fwy | Fwy |

| G | | |
|---------|---------|------|
| Garden | Garden | Gdn |
| Garden | Gardn | Gdn |
| Garden | Gdn | Gdn |
| Garden | Grden | Gdn |
| Garden | Grdn | Gdn |
| Gardens | Gardens | Gdns |
| Gardens | Gdns | Gdns |
| Gardens | Grdns | Gdns |
| Gateway | Gateway | Gtwy |
| Gateway | Gateway | Gtwy |
| Gateway | Gatway | Gtwy |
| Gateway | Gtway | Gtwy |
| Gateway | Gtwy | Gtwy |
| Glen | Glen | Gln |
| Glen | Gln | Gln |
| Glens | Glens | Glns |
| Green | Green | Grn |
| Green | Grn | Grn |
| Greens | Greens | Grns |
| Grove | Grov | Grv |
| Grove | Grove | Grv |
| Grove | Grv | Grv |
| Groves | Groves | Grvs |

| H | | |
|---------|---------|------|
| Harbor | Harb | Hbr |
| Harbor | Harbor | Hbr |
| Harbor | Harbr | Hbr |
| Harbor | Hbr | Hbr |
| Harbor | Hrbor | Hbr |
| Harbors | Harbors | Hbrs |
| Haven | Haven | Hvn |
| Haven | Havn | Hvn |
| Haven | Hvn | Hvn |
| Heights | Height | Hts |
| Heights | Heights | Hts |
| Heights | Hgts | Hts |
| Heights | Ht | Hts |
| Heights | Hts | Hts |
| Highway | Highway | Hwy |
| Highway | Highwy | Hwy |
| Highway | Hiway | Hwy |
| Highway | Hiwy | Hwy |
| Highway | Hway | Hwy |
| Highway | Hwy | Hwy |
| Hill | Hill | HI |
| Hill | HI | HI |
| Hills | Hills | Hls |
| Hills | Hls | Hls |
| Hollow | Hllw | Holw |
| Hollow | Hollow | Holw |
| Hollow | Hollows | Holw |
| Hollow | Holw | Holw |
| Hollow | Holws | Holw |

| I | | |
|---------|---------|------|
| Inlet | Inlet | Inlt |
| Inlet | Inlt | Inlt |
| Island | Is | Is |
| Island | Island | Is |
| Island | IsInd | Is |
| Islands | Islands | Iss |
| Islands | IsInds | Iss |
| Islands | Iss | Iss |
| Isle | Isle | Isle |
| Isle | Isles | Isle |

| J | | |
|-----------|-----------|------|
| Junction | Jct | Jct |
| Junction | Jction | Jct |
| Junction | Jctn | Jct |
| Junction | Junction | Jct |
| Junction | Junctn | Jct |
| Junction | Juncton | Jct |
| Junctions | Jctns | Jcts |
| Junctions | Jcts | Jcts |
| Junctions | Junctions | Jcts |

| K | | |
|----------|--------|------|
| Key | Key | Ky |
| Key | Ky | Ky |
| Keys | Keys | Kys |
| Keys | Kys | Kys |
| Knoll | Knl | Knl |
| Knoll | Knol | Knl |
| Knoll | Knoll | Knl |
| Knolls | Knls | Knls |
| Knolls | Knolls | Knls |

| L | | |
|----------|---------|------|
| Lake | Lake | Lk |
| Lake | Lk | Lk |
| Lakes | Lakes | Lks |
| Lakes | Lks | Lks |
| Land | Land | Land |
| Landing | Landing | Lndg |
| Landing | Lndg | Lndg |
| Landing | Lndng | Lndg |
| Lane | La | Ln |
| Lane | Lane | Ln |
| Lane | Lanes | Ln |
| Lane | Ln | Ln |
| Light | Lgt | Lgt |
| Light | Light | Lgt |
| Lights | Lights | Lgts |
| Loaf | Lf | Lf |
| Loaf | Loaf | Lf |
| Lock | Lck | Lck |
| Lock | Lock | Lck |
| Locks | Lcks | Lcks |
| Locks | Locks | Lcks |
| Lodge | Ldg | Ldg |
| Lodge | Ldge | Ldg |

| | | |
|-------|-------|------|
| Lodge | Lodg | Ldg |
| Lodge | Lodge | Ldg |
| Loop | Loop | Loop |
| Loop | Loops | Loop |

| M | | |
|-----------|-----------|------|
| Mall | Mall | Mall |
| Manor | Manor | Mnr |
| Manor | Mnr | Mnr |
| Manors | Manors | Mnrs |
| Manors | Mnrs | Mnrs |
| Meadow | Mdw | Mdw |
| Meadow | Meadow | Mdw |
| Meadows | Mdws | Mdws |
| Meadows | Meadows | Mdws |
| Meadows | Medows | Mdws |
| Mews | Mews | Mews |
| Mill | Mill | MI |
| Mill | MI | MI |
| Mills | Mills | MIs |
| Mills | MIs | MIs |
| Mission | Mission | Msn |
| Mission | Missn | Msn |
| Mission | Msn | Msn |
| Mission | Mssn | Msn |
| Motorway | Motorway | Mtwy |
| Mount | Mnt | Mt |
| Mount | Mount | Mt |
| Mount | Mt | Mt |
| Mountain | Mntain | Mtn |
| Mountain | Mntn | Mtn |
| Mountain | Mountain | Mtn |
| Mountain | Mountin | Mtn |
| Mountain | Mtin | Mtn |
| Mountain | Mtn | Mtn |
| Mountains | Mntns | Mtns |
| Mountains | Mountains | Mtns |

| N | | |
|----------|------|-----|
| Neck | Nck | Nck |
| Neck | Neck | Nck |

| O | | |
|----------|---------|------|
| Orchard | Orch | Orch |
| Orchard | Orchard | Orch |
| Orchard | Orchrd | Orch |
| Oval | Oval | Oval |
| Oval | Ovl | Oval |

| | | |
|----------|----------|------|
| Overpass | Overpass | Opas |
|----------|----------|------|

| P | | |
|----------|----------|------|
| Park | Park | Park |
| Park | Pk | Park |
| Park | Prk | Park |
| Parks | Parks | Park |
| Parkway | Parkway | Pkwy |
| Parkway | Parkwy | Pkwy |
| Parkway | Pkway | Pkwy |
| Parkway | Pkwy | Pkwy |
| Parkway | Pky | Pkwy |
| Parkways | Parkways | Pkwy |
| Parkways | Pkwys | Pkwy |
| Pass | Pass | Pass |
| Passage | Passage | Psg |
| Path | Path | Path |
| Path | Paths | Path |
| Pike | Pike | Pike |
| Pike | Pikes | Pike |
| Pine | Pine | Pne |
| Pines | Pines | Pnes |
| Pines | Pnes | Pnes |
| Place | Pl | Pl |
| Place | Place | Pl |
| Plain | Plain | Pln |
| Plain | Pln | Pln |
| Plains | Plaines | Plns |
| Plains | Plains | Plns |
| Plains | Plns | Plns |
| Plaza | Plaza | Plz |
| Plaza | Plz | Plz |
| Plaza | Plza | Plz |
| Point | Point | Pt |
| Point | Pt | Pt |
| Points | Points | Pts |
| Points | Pts | Pts |
| Port | Port | Prt |
| Port | Prt | Prt |
| Ports | Ports | Prts |
| Ports | Prts | Prts |
| Prairie | Pr | Pr |
| Prairie | Prairie | Pr |
| Prairie | Prarie | Pr |
| Prairie | Prr | Pr |

| R | | |
|--------|---------|------|
| Radial | Rad | Radl |
| Radial | Radial | Radl |
| Radial | Radiel | Radl |
| Radial | Radl | Radl |
| Ramp | Ramp | Ramp |
| Ranch | Ranch | Rnch |
| Ranch | Ranches | Rnch |
| Ranch | Rnch | Rnch |
| Ranch | Rnchs | Rnch |
| Rapid | Rapid | Rpd |
| Rapid | Rpd | Rpd |
| Rapids | Rapids | Rpds |
| Rapids | Rpds | Rpds |
| Rest | Rest | Rst |
| Rest | Rst | Rst |
| Ridge | Rdg | Rdg |
| Ridge | Rdge | Rdg |
| Ridge | Ridge | Rdg |
| Ridges | Rdgs | Rdgs |
| Ridges | Ridges | Rdgs |
| River | Riv | Riv |
| River | River | Riv |
| River | Rivr | Riv |
| River | Rvr | Riv |
| Road | Rd | Rd |
| Road | Road | Rd |
| Roads | Rds | Rds |
| Roads | Roads | Rds |
| Route | Route | Rte |
| Row | Row | Row |
| Rue | Rue | Rue |
| Run | Run | Run |

| S | | |
|-----------|-----------|------|
| Shoal | Shl | Shl |
| Shoal | Shoal | Shl |
| Shoals | Shls | Shls |
| Shoals | Shoals | Shls |
| Shore | Shoar | Shr |
| Shore | Shore | Shr |
| Shore | Shr | Shr |
| Shores | Shoars | Shrs |
| Shores | Shores | Shrs |
| Shores | Shrs | Shrs |
| Skyway | Skyway | Skwy |
| Spring | Spg | Spg |
| Spring | Spng | Spg |
| Spring | Spring | Spg |
| Spring | Sprng | Spg |
| Springs | Spgs | Spgs |
| Springs | Spngs | Spgs |
| Springs | Springs | Spgs |
| Springs | Sprngs | Spgs |
| Spur | Spur | Spur |
| Spurs | Spurs | Spur |
| Square | Sq | Sq |
| Square | Sqr | Sq |
| Square | Sqre | Sq |
| Square | Squ | Sq |
| Square | Square | Sq |
| Squares | Sqrs | Sqs |
| Squares | Squares | Sqs |
| Station | Sta | Sta |
| Station | Station | Sta |
| Station | Statn | Sta |
| Station | Stn | Sta |
| Stravenue | Stra | Stra |
| Stravenue | Strav | Stra |
| Stravenue | Strave | Stra |
| Stravenue | Straven | Stra |
| Stravenue | Stravenue | Stra |
| Stravenue | Stravn | Stra |
| Stravenue | Strvsn | Stra |
| Stravenue | Strvnue | Stra |
| Stream | Stream | Strm |
| Stream | Streme | Strm |
| Stream | Strm | Strm |
| Street | St | St |
| Street | Str | St |

| | | |
|---------|---------|-----|
| Street | Street | St |
| Street | Strt | St |
| Streets | Streets | Sts |
| Summit | Smt | Smt |
| Summit | Sumit | Smt |
| Summit | Sumitt | Smt |
| Summit | Summit | Smt |

| T | | |
|------------|------------|------|
| Terrace | Ter | Ter |
| Terrace | Terr | Ter |
| Terrace | Terrace | Ter |
| Throughway | Throughway | Trwy |
| Trace | Trace | Trce |
| Trace | Traces | Trce |
| Trace | Trce | Trce |
| Track | Track | Trak |
| Track | Tracks | Trak |
| Track | Trak | Trak |
| Track | Trk | Trak |
| Track | Trks | Trak |
| Trafficway | Trafficway | Trfy |
| Trafficway | Trfy | Trfy |
| Trail | Tr | Trl |
| Trail | Trail | Trl |
| Trail | Trails | Trl |
| Trail | Trl | Trl |
| Trail | Trls | Trl |
| Tunnel | Tunel | Tunl |
| Tunnel | Tunl | Tunl |
| Tunnel | Tunls | Tunl |
| Tunnel | Tunnel | Tunl |
| Tunnel | Tunnels | Tunl |
| Tunnel | Tunnl | Tunl |
| Turnpike | Tpk | Tpke |
| Turnpike | Tpke | Tpke |
| Turnpike | Trnpk | Tpke |
| Turnpike | Trpk | Tpke |
| Turnpike | Turnpike | Tpke |
| Turnpike | Turnpk | Tpke |

| U | | |
|-----------|-----------|------|
| Underpass | Underpass | Upas |
| Union | Un | Un |
| Union | Union | Un |
| Unions | Unions | Uns |

| V | | |
|----------|----------|------|
| Valley | Valley | Vly |
| Valley | Vally | Vly |
| Valley | Vlly | Vly |
| Valley | Vly | Vly |
| Valleys | Valleys | Vlys |
| Valleys | Vlys | Vlys |
| Viaduct | Vdct | Via |
| Viaduct | Via | Via |
| Viaduct | Viadct | Via |
| Viaduct | Viaduct | Via |
| View | View | Vw |
| View | Vw | Vw |
| Views | Views | Vws |
| Views | Vws | Vws |
| Village | Vill | Vlg |
| Village | Villag | Vlg |
| Village | Village | Vlg |
| Village | Villg | Vlg |
| Village | Villiage | Vlg |
| Village | Vlg | Vlg |
| Villages | Villages | Vlgs |
| Villages | Vlgs | Vlgs |
| Ville | Ville | VI |
| Ville | VI | VI |
| Vista | Vis | Vis |
| Vista | Vist | Vis |
| Vista | Vista | Vis |
| Vista | Vst | Vis |
| Vista | Vsta | Vis |

| W | | |
|----------|-------|------|
| Walk | Walk | Walk |
| Walks | Walks | Walk |
| Wall | Wall | Wall |
| Way | Way | Way |
| Way | Wy | Way |
| Ways | Ways | Ways |
| Well | Well | WI |
| Wells | Wells | Wls |
| Wells | Wls | Wls |

Appendix H: Secondary Unit Designators

| Secondary Unit Designators | |
|----------------------------|--------------|
| Secondary Unit Designator | Abbreviation |

| | |
|------------|--------|
| Apartment | Apt |
| Basement | Bsmt * |
| Building | Bldg |
| Department | Dept |
| Floor | Fl |
| Front | Frnt * |
| Hangar | Hngr |
| Lobby | Lbby * |
| Lot | Lot |
| Lower | Lowr * |
| Office | Ofc * |
| Penthouse | Ph * |
| Pier | Pier |
| Rear | Rear * |
| Room | Rm |
| Side | Side * |
| Slip | Slip |
| Space | Spc |
| Stop | Stop |
| Suite | Ste |
| Trailer | Trlr |
| Unit | Unit |
| Upper | Uppr * |

| |
|---|
| * does not require a secondary range number to follow |
|---|